



140

PIONEERS SINCE 1831



PIONEERS SINCE 1831

Universal Multi-Column Book S 295

When ordering this book specify ruling shown with
asterisk (*) also capacity

ONE PAGE FORM		ACCOUNT BOOK	
2 Columns to right		ONE PAGE FORM	
3 "		Cash-Ledger (Comb.)	
4 "		Ledger, Double Entry	
5 "		Ledger, Single Entry	
6 "		Quadrille Ruled	
7 "		*Record	
4 Cols., 2 left-2 right		TWO PAGE FORM	
6 " 3 " 3 "		8 Columns to right	
		10 "	
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Made in 150 and 300 Pages



A PRODUCT OF WILSON-JONES COMPANY
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Ins Building 9500 (3)
Contents 74000 (3)

Derry Public Library -
1940 .

Feb 7-40

A meeting of The Trustees was held at The Library.

The Treas. + Secty's reports were read and accepted.
Voted to put smoke insurance on The Library.

Voted to put new lock on the door down stairs.
Meeting adjourned.
H. D. Low

Apr. '41

At a meeting of the Trustees it was voted to hire Miss Edith Hall as Librarian for the ensuing year - salary \$1000.

Miss Elaine Peart was elected ~~assistant~~ assistant at 40¢ per hour.

Adjourned H. D. Low.

Feb '42

A meeting of The Trustees was held at The Library to hear the annual reports.

The Secty, Treas. and Librarians' reports were accepted as read.

Miss Hall's report showed progress along all lines especially in exhibit

work. Three outstanding exhibits being on coins, stamps - and Dickens works.

Miss Hall has been appointed State Exhibit Chairman.

We were sorry to - accept Miss Elaine Pearl's resignation but pleased that she has a better position in Manchester.

Voted that the courtesy of the Library be extended to the Red Cross for a First Aid Class.

Voted it necessary to paint the porch in the Spring.

Voted the following officers for next year.

Ch. Walter Pillsbury

Sect. + Treas. Harriet D Low
Librarian Edith Hall
Ass. " Ann Edwards.

Voted to pay Librarian and Janitor as last year.

Voted Mrs Pearl Fox an hour.
Adjourned

H D Low Sec.

June 23-42

A meeting of the Trustees was held at the home of Mrs. Adams, trustees for consultation.

Voted to leave the oil system as is and hope for a supply of oil this winter.

As the janitor has applied for more salary it was voted to give him \$5.00 per week if he will keep the library clean.

Voted to take our road insurance.

As Mrs. Edwards has intimated she may have to resign and Miss Norris of Anheuser was considered. If necessary voted to pay 50¢ per hour if we have to have a new assistant.

Adjourned

H. D. Lord Secy

Feb 9-43

A meeting of the Trustees was held at the Library on Feb. 9- to hear the annual reports.

The Secty & Treasurers' reports were read and accepted.

It was voted to paint the pillars at the door, as soon as weather permitted.

It was voted to buy the "New Map of the World" another year.

After some discussion on the library work. Mrs. Richard Adams was elected Pres. of the Trustees.

Meeting adjourned
H J Lord

Secty

- Apr 4 Meeting to consider bills
- May 4 Meeting to consider bills
Voted to repair basement
windows.
- June 4 Meeting to consider bills.
Voted to buy a screen door.
- July 4. Meeting to consider bills
- Aug 4 " " " "
- Sept Meeting to consider bills
Voted to have a box made
and attached to door
to receive books received
before Library hour.
- Oct. 4 Voted to allow The Woman's
Club to hold their Execu-
tive Board meetings
The first Wed. of each
month at the Library
- Nov. 4 Voted to buy "The History
of The N. H. Federa-
tion"
Mr. Dimmock asked
for more pay - voted to
wait until next year
to consider it

Dec 4 Meeting to consider bills

Jan. '44 Meeting to consider bills
 Voted to close Library at
 8 P.M. except Sat. night
 then close at 8-30 during
 the winter
 Voted to hire Mrs. Garrison
 as assistant when needed
 Voted to pay Mrs. Edwards
 40¢ per hour.

Feb 8- The annual meeting of
 the Trustees was held at the
 Library. Feb 8-
 The Sect. Treas. and
 Librarian's reports were read
 and approved.
 Voted to subscribe to the
 Worlds News for another
 year.
 Voted to buy the World Book
 Encyclopedia
 Voted to pay Mr. Gordon for
 shoveling snow.
 Meeting adjourned.
 H. D. Low.

April 5.

A meeting of the Trustees was held at the Library on the evening of April 5. Mr. Parkinson was welcomed as the new member of the Board.

It was voted to have a new panel in the front door and have the door painted.

Mr. Parkinson was asked to contact Swartz of Manchester to see if he would purchase the old books and papers in the cellar.

Mrs. Low was asked to see that the order for next winter's coal be placed with Holmes & Wheeler.

Mr. Parkinson was also asked to see if the J. High boys could place some standards on some old bulletin boards so that they could be used on tables.

Voted that the Librarian be authorized to engage Mrs. Garrison for a story telling hour, once a week for 12 weeks, to begin next month.

Library problems were discussed.

Orders ~~for~~ last months
bills were signed.

Officers for the ensuing
year were elected -

Mr. E. H. Parkinson President
Harriet D. Low Sect. & Treasurer
Edith Hall Librarian
Ann Edwards Asst. Librarian

Voted to hold the monthly
meetings the first Wed. of
the month at 7 P. M.

Meeting adjourned
H. D. Low Secty

May. Met to sign orders
Voted to buy a screen door

June
July } Met to sign payroll.
Aug }

Sept. Voted to pay Mr. Dimmock
Eight Dollars per week
while tending furnace.

meetings held the first
Monday of May, June
July Aug. Sept. to sign
orders

Oct 3

A meeting of the Trustees was held in the Library.

Voted to close the Library each evening at 8 P.M. with the exception of Saturday, beginning on Oct 30th and continuing until April 2-45.

Voted to reconnect to oil, if it is possible to get oil saved.

Voted to pay Mr. Dins. more ⁵⁰ dollars for lending fire four days

Voted to have the chimney cleaned

Voted to postpone Story Telling hour until next month

Meeting adjourned
F. H. D. Lom

Nov 2

Meeting held to sign orders
Voted not to change Mr. Dinsmoor's salary from what voted in Sept.

Dec.

A meeting of the Trustees
was held at the Library.

Orders were signed.

Voted to hire Mrs. Garrison
for eight weeks if the
attendance at Story Telling
Hours warrants the expense.

Reports of oil burner instal-
lation

1945-

Jan.

The annual report of
Society Treasures and Libra-
rian reports were read and
approved.

It was suggested that Rev.
Wm Locke be recommended
to fill the unexpired
term of Rev. Peart (2 yrs)

Also that Mrs. Alma Piccoli
be recommended for 5 yrs.

Orders signed.

Feb.

Orders signed

Mar. 7

Regular meeting to sign
orders.

Mar 16

Special meeting - to consider
filling of the place of
Assistant Librarian as
the resignation of Mrs Edwards
has been received.

The old trustees were glad to receive Mr. Locke as a new member.

All officers were re-elected.
After some discussion it was voted - to carry on as in the past month until the regular meeting of June 6-43.

May 21 Orders signed - no business

June Mrs. Ethel Campbell elected assistant Librarian
Bills signed.

July Bills signed
Voted to ask Mr. Dinsmore, Librarian to resign by July 31st. and hand keys to Librarian.

Aug. 2 present - bills signed

Sept 4 in attendance.
Bills signed.
Voted to repair the roof. Mr. Locke to contact Earle Davis.
After some discussion about the floors it was voted

That Mr. Low contact Mr Sawyer
and see what it would
cost to sand floors and wax
them. Mr. Parkman to see
what it would cost for li-
noleum.

Meeting adjourned
H D Low

Dec 7.

A meeting of the Trustees was
held at The Library, at which
the orders were signed.
Mr. Parkman reported on
the price of linoleum from
Mowbray and it was
voted to go to Manchester
at 1-30 to see samples.

Dec 18-

A special meeting was
called - 3 present.

As linoleum could not be
obtained in sufficient
quantity, it was voted
to put down asphalt tiles
and change the flooring
from the Children's room to
the office.

The work to be done the
26th if a squader can be
obtained. Prices

H D Low Sec'y

Jan 2. C. meeting was held at the Library to approve bills.

Voted to hold a special meeting Jan 26 to hear reports etc.

Jan 26 3 Members present.

Mrs. Whittmore was present to explain the trouble with the furnace - the result of a bolt of lightning in July.

Voted to buy a new burner at a cost of \$189.00 plus installation - Mastercraft Model K.

Mr. Mills was also there to talk over the work and price for janitor.

Voted to hire him for \$6.00 per week.

The records of the Secty & Treasurer were read and approved.

Both the Librarian & Ch. of the Board presented comprehensive reports which were approved.

The Librarian's report showed 13744 increase over last year and a gain also in janitor work.

1946

Apr 3-46

A meeting of The Trustees
was held at the Library
Three members present
Orders for bills signed
Mr Parkman was elected
chairman for the year.

Voted that the dues of the
Trustees to the N. H. Library
Asso. be paid from the
Treasury if the State Asso-
ciation so votes. Five
dollars per library being
considered.

Voted to have the Librarian
purchase a Filing Cabinet
from Franklin Library
(if not already sold) for
Thirty Dollars.

Meeting adjourned
H. D. How

May

Meeting held - orders signed
Voted to hire janitor to put
on screens & door

June

Meeting held - orders signed

July

Meeting held orders signed
Voted to buy Pageant Book
Librarian's Retirement
Plan considered as
Miss Hall wishes to enter

Aug. Meeting held - orders signed
 Voted to pay \$ $\frac{2}{3}$ if
 necessary for Miss Hall
 to attend the National
 Librarian Assn. meeting
 in Brookings.

Sept. Routine Meeting
 Oct. " "

Voted to buy Catalog case + stand
 from Frankford Library if
 it could be obtained for
 \$30.00

Nov Routine
 Dec Routine

Jan 8 Routine business
 Voted to give Mills One Dollar
 more during Jan. (Each week)
 because of the extra work
 caused by snow.

Voted unanimously to ask
 The Budget Comm. to increase
 our income from \$3700
 to \$5000 because of higher
 costs and the need of
 painting the wood work
 on the outside of the
 building.

Meeting adjourned.
 H. S. Low Sec'y

Feb. Meeting to sign order
 Mar " " " "

Apr 3 '47 A meeting of the Trustees
 was held at the Library
 four present
 It was voted to raise
 Miss Hall's pay from \$12.00
 to \$14.60

Voted to raise assistant
 pay to 45¢
 Mr. Parkinson was asked
 to see Mr. Holmes about
 painting the outside of
 the building -
 Orders signed
 H D Low Secy

June 47 Meeting of Trustees held and
 orders signed.
 Voted to do what we could
 with funds available,
 toward painting the
 interior of the Library
 Adjourned
 H D Low

Meetings have been
 held each month
 to sign orders.

Regular meetings held each month.

STATEMENT

THE LIBRARY OF CONGRESS

CARD DIVISION

WASHINGTON 25, D. C.

AMOUNT ENCLOSED \$

710 DERRY PUBLIC LIBRARY
DERRY NEW HAMPSHIRE

LIBRARY
NUMBER

ALL CHECKS SHOULD BE MADE PAYABLE TO "THE LIBRARIAN OF CONGRESS"

N. B.

DETACH THIS STUB AND MAIL WITH REMITTANCE

DIRECTLY TO "THE LIBRARIAN OF CONGRESS," WASHINGTON 25, D. C.

\$

DATE			ORDER CLASS OR TRANS.	QUANTITY	UNIT PRICE		DEBIT			CREDIT			BALANCE					
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ORDER CLASS OR TRANSACTION CODE — THE LIBRARY OF CONGRESS CARD DIVISION

1. REGULAR ORDERS

2. TITLES HELD

3. SERIES ORDERS

4. SUBJECT ORDERS

5. AGRICULTURE CARDS

6. PROOFSHEETS

7. SPECIAL SHEETS

8. MAPS

9. ANONYMOUS HEADINGS

11. WASTE CARDS

12. CATALOG REFERENCE

13. REMITTANCES

14. RETURNED CHECKS

15. REFUNDS

16. RETURNED CARDS (Errors)

17. RETURNED CARDS (Surplus Credit)

18. OVERCHARGES

19. UNDERCHARGES

20. ADJUSTMENTS

21. PHOTOSTATS

22. CO-OP ACQ PRU

24. MEDICAL SERIES

25. DEPOSITORY CARDS

30. L. C. CUM. CATALOG (Annual)

31. L. C. CUM. CATALOG (Monthlies and Quarterlies)

32. L. C. CUM. CATALOG (All Issues)

90. CLASSIFICATION SCHEDULES

91. ADDITIONS AND CHANGES

92. NOTES AND DECISIONS

98. POSTAGE

99. EXTRA CHARGES

three members were present

STATEMENT
THE LIBRARY OF CONGRESS
CARD DIVISION
WASHINGTON 25, D. C.
AMOUNT ENCLOSED \$

710 DERRY PUBLIC LIBRARY
DERRY NEW HAMPSHIRE

ALL CHECKS SHOULD BE MADE PAYABLE TO "THE LIBRARY OF CONGRESS"
DETACH THIS STUB AND MAIL WITH REMITTANCE
DIRECTLY TO "THE LIBRARY OF CONGRESS," WASHINGTON 25, D. C.

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5	2	48	01	10	20	050	
5	3	48	01	30	24	072	
						3350	13470
							1012

Meeting of Trustees held and
orders signed
Votes to be who come
with funds provided
to be paid
1929
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10 15 00
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8 50
16 00

- 1. REGULAR ORDERS
- 2. SPECIAL ORDERS
- 3. SPECIAL SHEETS
- 4. MAPS
- 5. ADJUSTMENTS
- 6. OVERDUE
- 7. RETURNED ORDERS (EXCHG)
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- 100. RETURNED ORDERS (EXCHG)

to sign orders.

Regular meetings held each month.

Apr. 1948 Yearly election of officers
Same state.

Mrs Lina Low was elected at town meeting to take the place of Mrs. Ethel Adams and was present at this meeting.

Mr. Wing, a representative of N. H. Gas & Electric was present to explain the plan for lighting the Library with fluorescent lights. Voted to wait until next month for decision.

H & Low

May Order signed. No decision on lights. Voted to wash & wax floors.

H & Low

June - Order signed.

An engineer from G.E. attended meeting with Mr. Wing - to explain more fully the value of the fluorescent lighting system and value of being able to arrange wires so more lights could be added with minimum expense.

Vote was postponed as only three members were present.

July

Orders signed.

The Secty was authorized to write a letter to Mrs. Harrey Payne thanking him for books given from his sister's estate.

Voted to keep the Library open until 8 on Sat. night

Aug.

Three members present
Orders signed

Sept

Four members present.

Report on bids for installing lights. No bids

Voted to have Hutton do the work.

Orders signed

Oct

3 members present.

Voted to elect Mrs Herbert Ross as acting
Treasurer during Mrs Harriet Low's absence.

Orders signed

E. Q. Hall acting Sec'y

Nov

3 members present orders signed

E. Q. Hall acting Sec'y

Dec

Orders signed no business discussed

1949

Jan 24

3 members present, reports were read, Budget
discussed. next meeting to be held Feb 23.

Annual Meeting for 1949

Mar. 25-

The annual meeting was
held in the Library, all
members present.The following officers were
elected.Mrs. Parkinson Chairman
Mrs. Harriett D. Low Sec'y + Treas.

Mrs. Edith Hall Librarian

Mrs. Christine Bulman 1st Ass. LibrarianMrs. Ruth Johnson 2^d " "

It was voted to raise Miss Hall's salary to \$1800 from \$1460
 Mrs Buttram 60¢ per hour
 from 45¢
 Mrs. Johnson 55¢ from 40¢
 per hour.

Voted not to increase the janitor's salary because of poor work.

Voted to put in the new lights in the Reading Room and Office. This is the second \$600 raised by the town for this purpose.

Meeting adjourned
 At 12:45 P.M. Seeley.

May 4 49

May 4-49

A meeting of the Trustees was held at the Library and it was voted to give Miss Hall three months vacation with pay, because of sickness.

Voted to buy The History of Candia and also one of Amherst from Hazel Brier for \$4.00.

Decision on change of

Janitor left until next meet-
ing

Meeting adjourned
J H D Low Clerk.

June 1-49. A meeting of the Trustees
was held at the Library
Voted to give Wm Drew
the position as Janitor if
he wishes at \$5.00 per week
for the year and extra for
heavy cleaning \$1.00 per hr.
Meeting adjourned
Harcourt D Low Secy

July 6 - Two members present. Books
signed

Aug. One member -

Sept. Three members at meeting
We were glad to welcome
the Librarian home from a three
months vacation in Cal.

Several matters were discussed
but no action taken.

Voted to have the Librarian attend
such sessions of the A. L. A. meeting

at Swampscott no roomed to
most helpful to her
Meeting adjourned

H D Low Beeky

Oct. 2 members present -
Bills signed
Adjourned
H D Low

Nov. 2 Three members present.
Orders signed - and
some discussion of Library work
Adjourned H D Low

Dec 4. Meeting of The Trustees
held at the Library. 4 present
Orders signed, Some dis-
cussion on Library man-
agement.
H D Low

Jan meeting to sign bills

Feb 10 - Meeting held to sign orders and hear the reports of the Librarian, Ch. of Trustees and Treasurers.

Budget & repairs discussed

Received Mrs. Peirson's resignation and recommended that Mrs. Helen O'Hara's name be suggested to take her place.

Meeting adjourned

Harriet D Low Secy.

April 5 - Meeting to sign orders and greet Mrs O'Hara, our new member.

H D Low

May 1st Meeting to sign orders
Voted Janitor's salary
showed \$25.00 from Nov 1 to Mar 31
20 00 " Mar 31 to Dec 31

Discussion of rock

Meeting adjourned

Harriet D Low Secy

Sept 6th Regular meeting of the Trustees held at the Library
 Three present - Mr. Locke, Mrs. O'Hara and Mrs. Loo.

Orders signed
 Voted to allow Auto + Crafts to do such painting as they desire, in the Basement so it will be clean for classes.

Adjourned
 H. D. Loo Sec

Oct 2. Regular meeting of the Trustees was held at the Library this evening.
 4 present

Orders signed.
 Voted to ask the Town Managers to meet with us on Nov. 6 - to discuss the work of the Library.

Voted that a letter be sent to Mr. Chris M. Smith stating that his son is causing annoyance to the Trustees ^{and library} of the Library by his noise and inquisitive ways and asking his cooperation in removing the trouble.

H. D. Loo. Secy

Nov. 4 - Four Trustees met at the Library for the regular meeting.

After orders were signed there was some discussion.

About the use of the Library for Civic or Educational

It was voted that the policy of the Derry Public Library is to permit the use of the rooms and facilities to any properly supervised group which represent the Educational or Municipal interests of the Town.

Meeting Adjourned.

Nathaniel D. Low Secy

Dec 16 Four Trustees attended the meeting - Mr. Conning, Town Manager joined us to consult on work, and make suggestions on the Budget. He felt neither Insurance or Salaries were high enough.

Voted to pay minimum wages to Mrs. Britnam & Mrs. Johnson and raise Miss Hall if Budget was increased.

H D Low

Mar. 24-51 Four members of the Board met in the Library tonight to discuss an extra amount of insurance.

Mr A. B. Shepard explained a coverage that could be equalized and a given amount paid each year.

This extra insurance to be divided among the Insurances in town.

as follows

- 1 Derry Insurance (Grinnell)
- 2 Curtis Ins.
- 3 Shepard
- 4 Grady.
- 5 Young.
- 6 De Rence.

It was voted to pay Mrs. Britnam \$50 as shown beginning with April.

Adjourned H. D. Lord Secy.

Apr 12-51 A meeting of the Trustees
was held at the Library. 4 present
Voted to increase Miss Hall's
salary \$200.00 making it \$2000.
beginning with Apr. 1.

Mr. Buckingham was appoint-
ed to get bids on lights for the
Stack Room.

Permission was granted to the
Arts + Crafts to hold an exhibit
in the Library May 21-24

A member of the Library
Staff to be at the exhibit when
ever open. All extra expenses
to be paid by the Arts + Crafts.

Adjourned
H D Low

July 5 - Meeting at the Library
Voted to install the rest of the
lights. Accepted the bid from

Aug. Sept Oct Nov. Dec met to consider
bills.

1952

Jan. Regular meeting of the Board was held

Mrs. Low resigned as Treasurer and Katharine Bass was elected to fill her place.

As some books borrowed by men at Greiner Field had not been returned it was voted to ask each man to deposit \$2.50 before getting a book, same to be returned when they were transacted.

N A Low.

Feb. 15 The Pres. of the Board and the Librarian each read their annual report and it was voted accepted by the Board.

In taking out old books to make room for new ones on the stacks and to remove the ^{old ones} to the basement more shelf room would be needed there.

1. It was voted to have more shelves built as needed.
2. Voted to buy a new Webster's Dictionary.
3. Voted to pass the dues of

The Librarian to the N. L. A.
price ^{\$}6.00

The Board was asked to reconsider the rule made in Jan. that Service Men at Greiner Field must deposit \$2.00 before taking out a book.

If any books are lost the Legion must either pay for the book or get it from the borrowers.

The Board voted to rescind the vote, as if was made to protect us from loss of books.

Voted to sell the old lamps if possible.

Meeting adjourned.
N. D. Low Sec'y.

Apr 3-52

A meeting of the Trustees was held at the Library - 4 present. Bills were presented & signed. It was voted to subscribe for the N. H. Profile - \$3.00

Voted to black list the names of Mrs. Ruth Wells, and Mrs. Barbara Dane because of non payment of fines and failure to return books.

REPORT OF THE TRUSTEES.

The lighting program was completed during the year. The patrons of the library appreciate the adequacy and quality of the lighting. The comments of visitors also is commendatory in nature.

The trustees have been pleased to note an increasing use of the library by organized groups in the community. The building fortunately can be used simultaneously by several groups and the trustees feel that the greatest service can be rendered by using the facilities available.

The trustees have also, during the year, adopted a planned program of insurance coverage. The protection afforded previously was inadequate in an inflationary period. This was accomplished because of the generosity of interested individuals who made gifts of books. These gifts enabled the librarian to economize in the area of book acquisitions and the funds were thus available to provide additional protection.

Fortunately there were no changes in library personnel. The present staff Miss Hall, Mrs. Butman and Mrs. Johnson serve the patrons efficiently and courteously. It is, we feel, a

Sheet 2

pleasure to visit the library for educational or recreational purposes. We urge the public to visit and to use the available facilities.

William Locke	1952
Lena Low	1953
Everton H. Parkinson	1954
Helen O'Hara	1955
Harriet Low	1956

^{Mr} response to requester that
 be open on
 morning from 10-12.30
 and hours on
 Sat + Thursday
 P.M. - This plan
 out during
 is a trial to see
 wishes to give
 on a week to
 in order to
 time - and thus
 work as a sub-
 needed
 are windows
 les to purchase
 ask \$16.00 for
 electricity in
 to work, for 4
 Mr. Ward's class the rules
 to increase the
 pay from
 \$1200.00
 ne Buttram
 an hour to 902
 Johnson from
 an hour
 of adjourned
 H. D. Low Betty

Apr 5 2

^{Jan} Response to requestor the
Library will be open on
Friday morning from 10-12 M.
and opening hours on
Mon. Tues. Wednesday + Thursday
at 2-30 to 8 P.M. - This plan
to be carried out during
Apr. + May as a trial to see
if needed.

Mrs. Carson wishes to give
one afternoon a week to
the Library in order to
learn routine - and thus
be able to work as a sub-
stitute if needed.

Voted to have windows
cleaned - also to purchase
letter paper.

Voted to ask \$16.00 for
use of electricity in
Auto + Crafts room, for 4
months. Mr. Ward's class the rules

Voted to increase the
Librarian's pay from
\$2,000.00 to \$2,200.00

Mrs Christine Buttram
from 80¢ an hour to 90¢.
Mrs. Ruth Johnson from
70¢ to 80¢ an hour.

Meeting adjourned

H. D. Low Secretary

1952

May
June

Orders signed

Orders signed, discussed
needs of new furnaceDiscussed the plans
for Book Week, Nov. 16-22
If possible would like an
evening with Robert Frost
and Wilbur Snow at the
new Jr. High.Next meeting July 17th
N. D. Low Society

Dec 11

Wilbur Snow and Robert Frost.
pleased a large audience
at the Wood School with their
readings.

1893

Feb 5

Board met at the Library
to sign orders and hear
the report of the Ch. of the
Board, and the report
of the Librarian.

Both Reports were accepted

July 17

Board met to sign orders
voted to have the lights re-
paired and cleanedNew furnace delay, be-
cause of lack of funds.Voted to have part of
screen repaired, N. D. Low Society

1963

33

Oct 29

An officer of the Insurance Co. Came.

Examined the boiler and found no crack in it. Suggested testing safety valve - moving thermostat to the back and have an emergency switch near the boiler but refused.

Voted to do as suggested.

Voted to repair the front door - have an automatic stop put on and the one now on put on the basement where it was found.

The Secty was asked to write a letter of appreciation to the State Library for the gift of a book - "Early History of N.B."

Voted to have the Secty and thank her for four books given in memory of her father.

1904

Feb. 10 A meeting of the Trustees' 3)
 was held at the Library
 to hear the Annual report -
 Budget was discussed.
 2. Mr. Parkinpson gave the
 report of the Trustees
 Librarian's 49th report
 was given and showed
 a gain in the school and
 social work
 Harrett & Low Clerk

June 24 Meeting of Trustees, All present
 Officers & were selected
 Pres. Erecton H. Parkinpson
 Secty Harrett & Low
 Treas Katherine Ross
 Voted to ask strangers \$5.00
 same to be returned at end of stay
 after summer
 All Cards to be stamped with due date
 instead of when taken from Library
 Obsolete books be removed
 from Library in order to make
 more room
 Moved to drop Harper's Magazines
 and replace with Atlantic
 A letter of thanks to Mrs.
 Curtis Chase thanking her for
 books given from the private
 Library of Mrs. Chas. A. Hottel and

Miss Mary Perkins

~~Moved to~~

There was some discussion about celebrating the 70th anniversary of the E. Derry Library and the 50th of the Derry Public Library in some united way as both come this year. No action taken

Voted purchase new cords for the window shades and new shades where needed and papers to be placed in the semi circular windows above the larger ones

Voted window and doors be cleaned

Voted Five Dollars to Dr. Miss Hall and Mrs. Butwan for expense to the Convention.

Next it was decided to exchange the room used by the Children to the larger room in the rear and

move Senior Reading Room to the one now used by the children

Next meeting to be held July 14 at 4-50 P. M. in the Little Harriett & Low Seely

1984

Oct. 27

A meeting of the Trustees was held at the Library this afternoon.

The first question under discussion was a change in Janitor as Mr. Mills did not keep the rooms clean.

It was voted to discharge him and hire Mrs. Cora Smith to replace him at \$25.00 per month.

Voted to have a screen placed over the chimney and have spring on door repaired.

Mrs. Fehn and Leother gave a year's subscription of "Antique" in memory of their Father.

Voted that Miss Hall talk with the Priest about books for the younger students as there has been a call for the same.

Meeting Adjourned.

H. D. Low-Clerk

Feb, 11- 1955

37

Trustees present 8, Parkinson
W. Pillsbury W. Locke + H O'Hara.

The notice was made + recorded
that Christine Butwants applica-
tion for admission to the State
Retirement Fund as of June 1
1954 was approved.

~~No Observation~~

The observation of the fiftieth
anniversary of Library Service
in Terry was discussed.

Mr. Parkinson will contact
some one from Mr. McGuffey
Readers for speaker.

The budget for 1955 was presented
by Mr. Parkinson and approved by
the Trustees.

Miss Hall's report for 1954 was
read and approved.

Helen W O'Hara

Sexty per temp.

Sept 19-55

Three Trustees met and discussed how we could add two more since Mrs O'Hara's resignation and Mr. Locke's death.

A new furnace ~~was~~ and it was decided to have one larger. Bids to be solicited from Wm Elay, Gannon Co and H + W Wheeler.

Decided to have lights re-pared and switch changed. Gas Bartlett to repair roof and paint the door.

Next meeting Sept 28 at 4-30
H & L Low Society

Oct 3 1955

Meeting of the Trustees was held to open the bids for the new furnace.

It was found Wm Elay was the lowest $1035 + 45 = 1180$

Holmes + Wheeler \$1190-

Bid was given to Mr Elay if he can do it within a month.

Cuts + Crafts give one radiator + pay for installation in the basement. Trustees approved.

Some discussion about the 25th Anniversary.

H & L Low Society.

Mr Parkinson
compiled
1955-1956 (1957)

Report of Trustees

With no change in staff the services of the library were continued as usual. The library staff has cooperated with small community groups that can be accommodated in the library or basement area so that many meetings are held here throughout the year.

The board of trustees lost two valued members during the year. Mrs. Helen O'Hara moved from town. The death of Rev. William B. Locke was regretted by all connected with the library. He had served conscientiously as a trustee for a period of 10 years.

The ~~select~~ selectmen announced on Feb. 9th that the interim appointees would be Mrs. Pauline VanScoten and Mrs. Loris Partington.

The cooperation of the State Library and the interest of the library staff makes it possible for any library patron to have access to the volumes available at the State Library as well as those in the local library. The service rendered to the clients of the library is efficient and courteous.

The installation of the new boiler completes a ten year program of renovation and modernization of library plant. In the first five years a new floor was laid, the interior was redecorated, and in a three year period the library was relighted. In the subceeding years the cash balance was built up through appropriations until sufficient monies were accumulated to install the boiler.

Now, that the library is well lighted and well heated the staff and trustees urger greater use of there facilities.

Pauline Van Scoten

Laurie
Loris Partington

Harriet Low

Walter Pillsbury

Everton H. Parkinson

Derry Public Library

Financial Report

1955

Receipts

Cash on hand Jan. 1, 1955		\$1,909.35
Received from Town-appropriation	\$6,600.00	
Received from Librarian	366.32	
Received from Arts & Crafts	10.00	
Received from Sweet Adelines	5.00	
Received from Trustee Trust Funds	16.25	
Banking error	<u>.40</u>	
Total receipts		<u>6,997.97</u> 8,907.32

Expenditures

Salaries:		
Librarians	\$3,773.51	
Janitor	300.00	
Treasurer	25.00	
Books & Magazines	855.40	
Telephone & supplies	165.31	
Retirement (Town's share)	240.98	
Insurance	206.75	
Fuel	601.73	
Light	284.83	
Repairs	<u>159.97</u>	
Total expenditures		<u>86,613.48</u> 2,293.84
Bank balance Dec. 31, 1955		
Accounts payable:		
Wm. C. Elna - new boiler		<u>1,134.30</u> 1,159.54

1955 - 1956

	Budget 1955	Expended 1955	Suggested 1956
Salaries	\$4,100.00	\$4,098.51	\$4,100.00
Books & Magazines	1,000.00	855.40	1,200.00
Fuel	500.00	601.73	500.00
Repairs	150.00	159.97	150.00
Telephone & supplies	200.00	165.31	200.00
Insurance	225.00	206.75	225.00
Lights	400.00	284.83	375.00
Retirement (Town's share)	<u>225.00</u>	<u>240.98</u>	<u>250.00</u>
	6,800.00	6,613.84	7,000.00
Receipts	<u>400.00</u>		<u>400.00</u>
	6,400.00		6,600.00
Boiler	<u>200.00</u>		
	6,600.00		

1922-1923

8
1
1
2

Expenses	1922	1923
Salaries	\$4,076.21	\$4,100.00
Books & Supplies	87.40	1,000.00
Post	88.75	900.00
Repairs	157.75	150.00
Telephone & Supplies	165.21	200.00
Insurance	306.75	350.00
Light	224.60	400.00
Interest (Bank & Cash)	250.25	250.00
	<u>\$4,918.67</u>	<u>\$6,400.00</u>
Receipts		100.00
		<u>\$6,500.00</u>
		\$6,500.00

The first meeting

meeting - Nov. 1955

Mrs. Lillian Partridge, appointed
by the board to take the place of
Mrs. Helen B. Brown

Mrs. Parker Van Dusen, appointed
by the board to take the place of Mrs.
Helen B. Brown. (Mrs. Van Dusen will not do it)
We moved our headquarters to the
first floor of the building

Our meeting took place on Monday
evening with the state of affairs
much the same

Mrs. Parker Van Dusen elected for
Mrs. Lillian Partridge. Left to
Mrs. Brown in the building. (Left to Lillian)

1955-
1956

Trustees Meeting

Meeting - Nov. 1955

Mrs. Laurie Partington, appointed by Selectmen to take the place of Mrs. Helen O'Hara.

Mrs. Pauline Van Scoten, appointed by Selectmen to take the place of Mr. William Lock (Rev.) (Methodist) who died. He served conscientiously as a trustee for a period of 10 years.

One meeting took place - Budget meeting with this slate of officers.

March elections.

Mrs. Pauline Van Scoten elected for 1 year

Mrs. Laurie Partington lost to

Mrs. Frances Mannarini - elected to 5 yrs.

1956

1956
Dec. 20

Trustees Meeting

The Board of Trustees of the Derry Public Library met Dec. 20, 1956 at the Library.

All members were present: 5 Mr. Parkinson, chairman, Walter Pillsbury, Mrs. Pauline Van Scoten, Mrs. Laurie Partington, Mrs. Harriet Low, and Miss Edith Hall, librarian.

This was the first Board meeting in the new year (1956) and only one after town elections which elected to the board Mrs. Frances Mannarino (over the temporary appointment of Mrs. Laurie Partington) in place of Mrs. Helen O'Hara, Trustee, who moved from town.

The group elected Mr. Parkinson again to the chairmanship.

Mrs. Pauline Van Scoten was elected to serve as secretary of the Board of Trustees, to carry on in the place of Mrs. Harriet Low, who has faithfully served and carried out the duties of this office for many years (47 years).

Miss Hall, librarian, gave reports on various projects carried on at the library and called attention to things needing repairs and attention.

Miss Hall reported no expenses.

Motion passed
 The motion was made and passed
 "that the Library close at 5:30 on
 Thanksgiving Eve, Christmas Eve and New
 Year Eve."

It was voted to do something about
 the bookcase that Miss Hall reported in
 need of a new back. Mr. Parkinson said
 he would have this done by a boy from
 school.

Also to set glass in window from the
 accident of Halloween.

Also clean floors.

Oil burner - the walls - toilet and
 electric wiring brought up at this time.

Miss Hall brought to the attention
 of old Histories of the Towns round about
 which could be bought for a complete
 collection for the Library.

She was instructed to bring in the
 listing, although, the group was not too
 interested, unless the figure was low.

It was agreed to hold the Budget
 meeting on Thurs. Jan. 24 at 4:30.

It was voted to purchase new
 Encyclopedia for the Library. (Compton)
 (not since 1932 has the library invested in
 this one.) Already have Americana - purchased
 Britannica

voted to
 purchase new
 Encyclopedia
 (Dewey) 1955

1955

1955

Pauline Van Scoten Secretary

1957
Feb. 14

Trustees Meeting

The Board of Trustees of the Derry Public Library met Thur. Feb. 14, 1957 at 4:30 o'clock at the library room. All Trustees were present with Miss Hall the Librarian.

The meeting was called to go over the budget, which is to be presented to the Budget Committee Feb. 19 and 20, with Walter Pillsbury to represent the Library Trustees.

It was voted to accept the Report of the Trustees as presented by the Chairman, Parkinson, for the Town Report. Also the Budget passed as presented by the chairman with the suggested raise in salaries.

Increase of \$400.00 in Salaries
\$2200.00 to \$2400.00 for Miss Hall
200.00 increase for assistants.

85¢ to 95¢ for Ruth Johnson

95¢ to \$1.05 for Christine Butman

#

Voted to adopt these suggestions

Miss Hall read her Annual Report. It was accepted as read.

Feb. 1957
Increase in
Salaries
1957

Miss Hall reported that the entire library of Mr. Ballard, (Island Pond Rd.) (old mill) had left to our Derry Public Library.

Miss Hall took the Trustees down-stairs to see the change in the basement since the Arts and Crafts changed over the "Pottery Room." Also the Trustees had a chance to see the jewelry class in session and to talk with the pres and vice president, Mr. & Mrs. Bannister.

Mrs. Pauline Van Scoten elected March 12 at Town election for 5 years as Trustee of Derry Public Library and will serve as Secretary taking the place of Mrs. Harriet Low who has served for 50 years on the Board - part of that time as Secretary and Treasurer.

Respectfully submitted,

Pauline Van Scoten
Secretary

Elected Town Meeting
Mrs Pauline Van Scoten
Voted Secretary
Feb 1934

1958
Feb. 17

Board of Trustees Meeting

The Trustees of the Derry Public Library met at the Library, Monday, Feb. 17, 1958.

There were three trustees present, Chairman, Parkinson, Mr. Walter Pillsbury and Mrs. Pauline Van Scoten - with Miss Edith Hall librarian.

The budget for 1958 was based on last years figures and it was agreed to ask for the same figure and was adopted as presented. The motion was made and seconded in the affirmative.

An "In Memorium" page for the Town Report for Mrs. Harriet Low, (deceased Trustee) was discussed and Mr. Parkinson ^{during term} to see Mr. Low on the subject and obtain a picture of Mrs. Low.

Mrs. Walter Connor was appointed to fill in the unexpired term of Mrs. Harriet Low - and her name will be placed on the voting ballot at Town meeting in March.

It was announced that Mrs. Catherine Ross Treasurer, desired to resign and it was voted to have Mrs. Frances Mannarini, Trustee to serve in her place as Treasurer. The sum of the usual \$25.00

appointed Feb. 1958
(elected March 1958)
Mrs. Walter Connor
appointed Trustee
Frances Mannarini #
voted Feb 1958
new Treasurer
\$25.00 per year

1958
Ballard Estate
Books &
Library

Miss Hall read her report to go into
Town Report and it was approved by
the board.

Miss Hall read the announcement
that all the books have been received
from Ballard Estate.

Miss Hall called the Board's
attention to the State Library Day to
be held at the Derry Public Library
Feb. 27, 1958 at 8:00'clock. Refreshments
to be served. Coffee and Cookies.

Also, she brought up the Federal
aid which libraries receive and the
Board asked her to find out the actual
amt. if any Derry can receive?

The meeting adjourned at 5:00'clock.

Respectfully

Pauline Van Scoten
Secretary

1958
Dec. 17
4:30

Library Board Meeting

The Trustees of the Derry Public Library met, Wed. Dec. 17 at 4:30 o'clock with chairman Parkinson, calling the meeting to order. Those present were: Walter Pillsbury, Mrs. Walter Connor, Mrs. Frances Mannarini, Pauline Van Scoten and librarian, Miss Edith Hall.

Mr. Parkinson mentioned that there would be no need to sign vouchers from now on - as the Treasurer would handle all checks for salaries thru her department and the bank with Trustees signatures.

Miss Hall stated that Mr. Haladay of Holmes & Wheeler, Inc. thru his father Mr. Haladay Sr. gave a Christmas donation, in the name of their customers of five or six hundred dollars (gift) of books to the library.

Mrs. Mannarini suggested that it be given publicity. It was voted to send a letter of "thanks" to Mr. Haladay for same.

Also, voted to send a letter of appreciation to the Derry Newspaper.

Miss Hall told of the services of the Bookmobile of a 10 week period. It was voted to make use of this service for our library.

1958
Frances Mannarini
to handle all vouchers
Treasurer

Haladay
Gift of
Books
Christmas
1958

Dec. 17, 1958
Voted
Bookmobile
Service

The Budget meeting is scheduled
for Wed. Jan. 12 1959, at 4:30 Library

Respectfully submitted,

Pauline Van Scoten
Secretary

Library Board Meeting

1959

Jan. 28

Wed.

4:30

The Trustees of the Derry Public Library met - Wed. Jan. 28, 1959 at 4:30 at the library.

(This was a postponed meeting of Jan. 21 1959.)

Chairman Parkinson arrived late and called the meeting to order.

In the meantime, Mr. Pillsbury gave a briefing on Mrs. Helen Hood's Will: (shown)

Article 11 - I give and bequeath to each of the following charitable organizations the

{ Alexander Eastman Hospital, Derry
New Hampshire, for its building fund }
\$ 5,000.00

Derry New Hampshire, Public Library
for books and musical recordings
\$ 3,000.00

Received this notice from lawyer, Walter Pillsbury. Jan. 28 1959

Those present

Mrs. Van Scoten

Mr. Pillsbury

Mrs. Mannarini

Mr. Parkinson

Mrs. Connor

and Miss Hall - Librarian

Jan. 1959
Mrs. Hood
bequeath to
Library, sum of
\$ 3,000.00

Mr. Parkinson estimated the budget for the following year. Last year - he stated we spent \$11,071.00.
 \$7,000.00 for Budget
 7500 for lock on door
 \$400.00 left in Budget

It was agreed to call Eddie Holm for estimate on painting job for library.

It was voted to ask at Town Meeting the usual amt, \$7,000.00 and additional amt. to clean and paint interior and redecorate. It was voted to do so. Also to compare several bids for job. ##

It was voted to rebound set of Books on Civil War. To have Miss Hall handle this

Voted to have National Geo. graphics rebound and tie up by year and put on back shelf.

Miss Hall reported on her prepared yearly report and read some. It was voted to accept as read.

There were 524 volumes purchased this past year.

Jan. 29
 1959
 Voted to
 paint library
 and ask for
 bids

A motion was passed, —

Put article in Town Warrant requesting Town to accept gift of Mrs. Helen D. Hood's (bequeath of Will) and that money be placed with Trustees of Trust Fund of town — the amt. as specified, three thousand \$3,000.00 — such as amt of principal as may be requested from time to time by vote of Trustees of the Derry Library as specified in Will — the Town Treasurer to sign for check.

1959,
Article in
Town Warrant
on
Mrs. Hood's Will
\$3,000.00

Respectfully submitted,

Pauline Van Scooten

1959
June 1

Library Board Meeting

The Trustees of the Derry Public Library met, Monday, June 1, 1959 at 4:30 o'clock at the Library with chairman Parkinson, calling the meeting to order.

Those present were: Mr. Parkinson, Mrs. Van Scoten, Mrs. Connor, Mrs. Mannarini and Librarian, Miss Edith Hall. (Mr. Walter Pillsbury was called away on a court case.)

Election of officers took place.

Mr. Parkinson consented to serve another year as Chairman of the Board.

Mrs. Pauline Van Scoten elected to continue as Secretary.

Mrs. Frances Mannarini elected to continue as Treasurer.

There were several gifts of books given to the Library by Rev. and Mrs. Joelyn who moved to Reading Mass. and valuable rock collection of interest.

Also a book given by Robert Stone on Chester Rd. who runs the Salem N. H. "Old Ruins" The book was entitled The Ruins of The Great Ireland in New England.

A gift of books from ^{Mrs.} Louise Kennedy

Derry Village Ceramic Shopp.

The secretary was instructed to send a letter of thanks to each person.

Mr. Parkinson spoke of the bids for painting library. Eddie Holmes only estimate. The names of Chose Truffs, Gill and Dick P. True was also mentioned.

June 1
1959

2 screens
for office

Miss Hall announced that there were two screens given as gifts for the windows near the fireplace. She spoke of the need for two for the office - so it ##
was voted to order two for the office.

Another meeting was called for the last part of the month and Monday, June 29, 1959 was agreed upon.

Respectfully submitted,

Pauline Van Scoten
Secretary

1959
June 29

Library Board Meeting

The Trustees of the Derry Public Library met Monday, June 29, at 4:30 o'clock.

The bids for the painting of the building was discussed.

Edward Holmes = \$850.00
Chase = \$1348.00

Holmes
Paint Job ##
\$850.00

It was awarded to Edward Holmes to paint the library at the above sum by the vote of the Library Board.

Miss Hall stated she needed more help for Library and the name of Ellen Shaw was mentioned. No action was taken at that time - and chairman Parkin ~~son~~ stated that he would contact her and let the Board know.

Mr. Wingate asked for permission to use Library for the Mineral Club.

Mr. Dearborn asked for a lock to be put on inside cellar door at the back.

The Trustees voted to have a slide bolt.

The Board voted to have the closing hours of the Library during July and Aug. from 8 o'clock to 5 o'clock. Starting with July 11 - Sept.

Closing hours
5:00 o'clock
for summer ##

It was voted to purchase an electric vacuum cleaner for the library. Mr. Parkinson stated that he would see about same.

Vacuum
Cleaner
for
Library

Respectfully submitted,

Pauline Van Scoten
Secretary

1959
Sept. 24
Thursday

Library Board Meeting

The Trustees of the Derry Public Library met Thursday, Sept 24, 1959 at 4:30 o'clock at the Library.

All present except Mr. Pillsbury. Mention of the Frances Taylor, Tewsbury memorial Shelf - given by her son Edgar Taylor. Miss Hall said he said he would send various books at various periods of time. The first issue was "The World of Albert Schweitzer" as his selection.

Mr. Parkinson brought up the Library Awards - Dorothy Canfield Fisher \$5,000.00 in before Oct. 1, 1959. Miss Hall to make the application.

The sad news that Miss Hall wished to tender her resignation, after 35 years (71st birthday Dec. 30) to take effect as of Jan. 1st 1960.

It was voted to accept Miss Hall's resignation with regret - and "God's blessings go with you."

Mentioned in passing - that the painting of the Library would "start as soon as he can" after Pinkerton Library is finished.

The next meeting - Monday 7:00 o'clock Oct. 19, 1959.

Pauline Van Scoten
Secretary

Miss Hall
tenders
resignation
35 years
age 71

1959

Oct. 26

Monday

7:0'clock

Library Board Meeting

The postponed Board meeting of Oct. 19 was held Oct. 26 1959 at the Library, Monday evening at 7:0'clock.

The Board met ~~primarily~~ primarily to ask Mrs. Butman to consider taking Mrs. Edith Hall's place as head librarian.

Mrs. Butman who was present said she would let the Board know in a week or two. She said she had several considerations and requests. Also, she must have a girl who would be willing to be trained for the job.

It was voted to replace glass broken in two windows and cover some with hardware cloth screens.

Mr. Ed. Holm the painter promised to have the job finished by Dec. 1st. and in time for the Garden Club to decorate for Christmas.

Next meeting scheduled for Thur. Nov. 12 at 7:0'clock to hear from Mrs. Butman.

Respectfully submitted,

Pauline Van Scoten
Secretary

Library Board Meeting

1959

Nov. 12

Thur.

Evening

The Derry Public Library Board
met, Thursday evening at 7:00'clock
Nov. 12, 1959

The Board checked on the windows
that Mr. Dearborn did. He covered them
with plastic instead of hardware cloth.
Decided to let it stay that way.

Mrs. Butman gave her answer
of "yes" to becoming the head librarian.
She wished \$2500.00 for salary
\$100.00 more than Miss Hall

Also, she wished to have library closed
at 5:0'clock on Saturdays.

Mrs. Johnson should receive \$1.00 at least
an hour.

Library should close at 5:0'clock the day
before Thanksgiving, Christmas and New Years.

Mrs. Butman would accept with
these provisions for two (2) years.

Respectfully submitted

Pauline Van Scoten
Secretary

Mrs. Butman
accepts head
of library for 2 yrs.

1959
Dec. 8
Tuesday
4:30

Library Board Meeting

The Trustees of the Derry Public Library met, Tuesday afternoon at 4:30 o'clock at Trinnell School, Dec. 8, 1959.

Voted to have an "Open House" [Dec. 20] for Miss Edith Hall, librarian on her retirement as of Jan 1st 1960. (Dec. 31st) Miss Hall has been employed 35 years in library work and head librarian since Miss Elsie Gaskin retired. ##

Voted

to close library every Saturday 5 o'clock starting - Jan. 1st 1960. ##

Voted to pay

\$2500.00 Salary to Mrs. Christine Butmon
\$1.10 per. hour to Mrs. Ruth Johnson
\$1.00 " " " Helper

Voted severance pay as gift \$50.00.

Respectfully submitted.

Pauline Van Scooten
Secretary

{ Notes taken by
Frances Mannarini
because Secretary ill with flu }

Miss Hall
retires in
35 years in
Derry Public Library
work. ##

\$2500.00
Mrs. Butmon

\$1.10 per. hr.
Ruth Johnson

\$1.00 per hr
to Helper

1959
Dec. 20



MISS EDITH HALL, DERRY LIBRARIAN, was honored by townspeople and friends at an open house and tea, this week at the library. Miss Hall will retire after completing 35 years of service. Left to right, seated, Miss Hall; standing, Mrs. Frances Mannarini, Everton H. Parkinson and Mrs. Evelyn Connors, members of the library board of trustees. Mr. Parkinson presented Miss Hall a gift on behalf of the board (Photo by F. J. Sullivan)

Miss Edith Hall to retire
after 35 years of library service.
(December 20, 1959)

Mrs. Pillsbury member of Library Board
not in picture. Also " " "
Mrs. Pauline Van Scoten - ill with flu.

Library Trustees¹⁹ 195-9

Tel-	Everton H. Parkinson	1959
622-M	Frances Mannarini 439W	1960
998-M	Evelyn Connors	1961
1250	Pauline Van Scoten	1962
587	Walter Pillsbury	1963

1960

Jan 18

Trustees Meeting

Mrs. Christine Butman, accepted the position as Librarian for two years.
 (The retirement of our highly esteemed Librarian, Miss Edith Hall came Dec. 30 1959 - after completing thirty-five years of service.)

Mrs. Christine F. Butman is well qualified for the roll of Librarian, having served as assistant Librarian since 1947. She is well versed in books and education, having served prior to that, as teacher and Principal at Floyd School.

It was voted to purchase a new vacuum cleaner for the library. Mr. Parkinson said he would see about it.

new Vacuum
cleaner
voted

Sincerely Submitted,

Pauline Van Scoten
Secretary

1960

Trustees

Mrs. Evelyn Connor — resigned Feb. 28-1961

(Mrs. George Bartlett - appointed - elected 1961)

1960

Trustees

1960

Mrs. Evelyn Connor	1961
Pauline Van Scoten	1962
Walter Pillsbury	1963
Everton H. Parkinson	1964
Frances Marnarini	1965

Library Board Meeting

1961

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Mrs Charles H. Barber
151 Beavall Woods Rd,
Melrose 76
Mass.

Feb. 13 1961

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to Henry Mac Gregor, donor of the Town's library.

1959

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Mrs. Butman
to visit on
a letter.

drawing
in ink
to the library
drawing was
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at March Town meetings.

Board of Trustees - Secretary,

Pauline Van Scoten

1960

Trustees

Mrs Evelyn Connor — resigned Feb. 28-1961

(Mrs. George

REQUISITION FOR PURCHASES

2202 GM-4 5 44 S

DELIVER TO _____

ADDRESS _____

QUANTITY

ARTICLE (IMPORTANT: _____)

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Mrs. Evelyn
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Library Board Meeting

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1959

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A gift of a valuable printing

Mrs. Butman
to write on
a letter.
#

drawing

A gift of a valuable Indian ink ~~printing~~
entitled "Stay" was presented to the library
by Mrs. Charles Barber. This drawing was
done by Mrs. Barber's father, cousin, to the
donor of the town's library, Henry Mac Gregor,
to Henry Mac Gregor, donor of the Town's library.

at March Town meeting.

Board of Trustees - Secretary,

Pauline Van Scoten

1960

1960

1961)

1961

Feb. 28,

Library Board Meeting

The Trustees of the Derry Public Library met Tuesday evening at 7 P.M. Feb 28 1961.

Mrs. Butman, librarian, submitted her annual report to the board. Mr. Parkinson read the report and the Trustee accepted it as read, — and placed it on file for the printing in the Town Report.

The Board instructed, Mrs. Pauline Van Scoten, secretary to write the annual report for the Trustees.

Mrs. Butman stated she needed shelf space. The Board gave Mrs. Butman permission to check with Library supply houses. She said shelves must be bought.

Also, Mrs. Butman was to write a letter to Welcome Wagon as of services of library.

Voted to see about a box for return books — either on lawn or a chute in side of library. Mr. Parkinson to see Clif. Davis about this.

Mrs. Evelyn Connor, announced that she and her family were moving to New York and that the Board would have to consider a candidate for her place at the coming Town Election. The name of Mrs. Ruth (Geo.) Bartlett was approved — to be placed on election list at March Town Meeting.

Board of Trustees - Secretary, Pauline Van Scoten

Feb. 28, 1961
Mrs. Ruth Bartlett
Voted new
Trustee

1961

Librarian at Derry, Mrs. Butman, Dies

DERRY — Mrs. ¹⁹⁶¹Christine F. Butman, 65, widow of Augustus Butman, who served as town librarian, died early Tuesday at her home, 28 Thornton St.

She had lived in this community all her life and was librarian of the Derry Public Library. Prior to her marriage she was principal of the Floyd School here. ^{April 18, 1961}

She was a member of the Derry Garden Club and a past president of the Derry Woman's Club; a member of the American Legion Auxiliary and a member of the Central Congregational Church and of its Ladies Benevolent Society.

The family includes a son, Roy Feinauer; two brothers, Harvey Feinauer of Derry and John Feinauer of Somerville, Mass.; a granddaughter and a sister, Mrs. Rosena Crosby of Derry Village.

Funeral services will be held today at 2 p. m. at the Sawyer Funeral Home. Burial will be in Forest Hill Cemetery, East Derry.

Served as
Librarian
One year and
four months.

Elected by
Board Nov. 12, 1959
Accepted for
two years.
Jan. 1, 1960
died
April 18, 1961

Many Townspeople At Rites For Mrs. Butman Of Derry Library

Funeral services were held last Thursday afternoon at Sawyer Funeral Home for Mrs. Christine F. Butman, former Floyd School principal, long-time teacher in the local school system, and head librarian at Derry Public Library. She was the widow of former Derry Police Chief Augustus F. Butman.

Mrs. Butman, a leader in the cultural and civic life of the town for many years, was very popular with young and old alike. The many townsfolk present to pay a final tribute and the flower-filled rooms were an indication of the esteem in which she was held. Rev. Albert Cornwell DD, pastor of Central Congregational Church, officiated at the service and gave the committal prayers at the

grave in Forest Hill Cemetery, East Derry.

Bearers were Richard True, Earle E. Kelley, Peter Gaskill, Willis Clay, Frank Holbrook, and Francis J. Sullivan.

April 20, 1961

1961

Wed.

Library Bond Meeting

April 26

The Trustees of the Derry Public Library met Wednesday evening at 7:30, April 26, 1961 for the sad task of appointing a new librarian because of the sudden death of Mrs. Christie F. Butman who accepted the position as head of our library, Thursday, Nov. 12, 1959, after the retirement of Miss Edith Hall. Mrs. Butman served one year and four months of her two year term.

Mrs. Mannanari brought in the names of three applicants - Mrs. Annie Ashton - (who has been helping at the library under Mrs. Butman) and Mrs. Florist's wife Russell and Miss Shirley Barker (author and writer of books.)

Board voted for Mrs. Ashton.

#

It was agreed, the salary that Mrs. Butman received, should be that of the next librarian (Mrs. Ashton). Twenty six hundred a year (\$2600.00).

#

A letter of notification to be sent to her, stating her appointment and salary.

#

This to be done by Frances Mannanari. Also, a letter or notice sent to papers.

It was reported that flowers of sympathy were sent to the funeral of Mrs. Butman in the name of Trustees of the Library.

Pauline Van Scoten
Secretary

Election of
Chairman
Mrs. Ruth Bartlett
elected at Town
meeting (March)
as Trustee.

1961

June 5
Monday

7:30

Library Board Meeting

The Trustees of the Derry Public Library met at the library, Monday evening at 7:30, June 5, 1961.

Mrs. Ashton gave her report on the library routine - stating she was so thrilled with the new position - but really had no problems.

She reported she was working on new card system.

Also she would like a book-slot for the door of the library for return of books over weekends and holidays. Voted # to do so. Have Cliff Davis see about it.

She also stated, Miss Hall was writing ^{an} article on Derry for encyclopedia. (events ^{from 1950} to 1961)

Respectfully submitted;

Pauline Van Scoten
Secretary

Voted
new
book slot
#

1961

Nov. 28

Tuesday

7:30

Library Board Meeting

A special Library Board meeting was held at Derry Public Library (Tue.) at seven thirty o'clock. Nov. 28. 1961

It was brought up that no income on interest (of \$3,000.00 (from Hood Fund from Mrs. Hood's gift.) had been credited.

Mrs. Ashton, librarian, brought up the Arts & Crafts problem.

It was voted to put new locks on doors and just have 4 keys made to fit. Also, to keep door locked at foot of stairs at all times.

Mrs. Ashton reported that the new book slot was a great help. Cost on same to Cliff Davis \$10.35.

She also reported that the new plastic jackets bought for the books ^{05¢} at cost of a few cents really / was worth it - as more people reached for them to read.

She also had a problem of children using the library to wait for transportation home. Sometimes - it was 5 hours before parents arrived to take them home. Mr. Parkinson said he would take care of the problem and speak to Father Hathaway - as it was his pupils from his school.

The Trustees discussed plans on the Fisher Award for another year. Mrs. Ashton to write State Library for more information.

Also, Cliff Davis was to be called on door that needed attention - at front of library.

Mr. Parkinson announced that we should really purchase books for the library on rule of 25% of Appropriation for any given year.

Respectfully submitted

Pauline Van Scoten
Secretary

1961 — 1962

Trustees

Pauline Van Scoten	—	1962
Walter Pillsbury	—	1963
Everton H. Parkinson	—	1964
Frances Mannarini	—	1965
Ruth Bartlett	—	1966

Report of Trustees
Derry Public Library

Feb. 13, 1962
for year 1961

Address crept into our library this ^{past} year in the sudden death of our beloved librarian - Christian Feinauer Butman (April 19, 1960) who was serving his second year in that capacity.

Mrs. Annie Ashton was selected by the Trustees to serve as our next librarian.

Mrs. Ashton was well qualified for the position - having served ten years at Methuen library and four years at Lawrence General Hospital - library for patients during which time she revised, classified and cataloged the medical ^{the} library for doctors' library books.

Mrs. Ashton has introduced into our town library a new card system which is both efficient and time-saving. Also, this past summer she attended Book Institute at Simmons College for professional training.

The cellar of the library has been cleared - so as to give more space for bookshelves and books.

The powder room was painted and a new mirror installed. Thanks and appreciation for labor ~~involved~~ ^{involved} in this project go to Mr. & Mrs. Norman Ashton and an interested friend who donated his time and help for the betterment of our library.



General Mills, Inc.

Mrs. Norman Ashton for labor involved and to an interested friend who donated his time for the betterment of our library.

A new book slot has been placed on the Library door for the convenience of our many patrons.

Respectfully submitted

Pauline Van Scoten
Secretary
Trustees Derry Public Library

Trustees 1961-1962

Pauline Van Scoten — 1962
Walter Pillsbury — 1963
Everton H. Parkinson — 1964
Frances Mannarini — 1965
Ruth Bartlett — 1966

2-2041

Eileen Gratton

1962
Feb. 5
Monday

Library Board Meeting

The Trustees of Derry Public Library met Monday, Feb. 5, 1962 to discuss the Budget for 1962.

Mr. Parkinson opened the meeting with, Mrs. Mannarini, Mr. Pillsbury and the secretary, Pauline Van Scoten present.

It was agreed to increase Mrs. Mannarini's \$25.00 per year to 50.00 - (an increase of \$25.00.)

Also, an increase to the janitor - Mrs. Smith of \$5.00 per month.

Mrs. Ashton read her Library Report for the Town Report.

Mrs. Van Scoten was asked to write the Trustees' Report for Town Report.

The project for 1962 will be Juvenile Fiction

Mrs. Van Scoten to run for new term on Library Board.
Respectfully submitted,

Pauline Van Scoten
Secretary

1962

1962 - 1963

Town Meeting
Pauline Van
Scoten ran
for Trustee

Walter Pillsbury

Everton H. Parkinson

Frances Mannarini

Ruth Bartlett

1963

1964

1965

1966

1967

1962

Pauline Van Scoten

1962

1963

Feb. 5

Tuesday

7:00

Library Board Meeting

The Trustees of the Derry Public Library met Tuesday, Feb. 5, 1963 for discussion of the Budget for Town Meeting

Budget adopted — \$8,820.00
(Town appropriation \$8,100.00)

Voted to have chairman to see Mr. Holaday new oil (about periodic inspection on the oil furnace. Boiler installed) 1955-1956) A new draw to be put in desk. Mr. Ashton to do the work and we will pay for materials.

A plaque to be made and placed on a bookcase by Dr. Edgar Taylor who gave books in memory of his mother

Mrs. Ashton read her report for annual Town Report.

She expressed a hope for an increased book allowance to meet the demands of increased juvenile and young people's interest.

The Trustees recognize Mr. Ashton's efforts to increase the beauty and efficiency of the library.

(Kindness of Ruth Bartlett)
Sec. Pro Tem

Respectfully submitted
Pauline Van Scoten
Secretary

1963
Aug. 27

Trustees Meeting

Present: Mr. Everton Parkinson, Chairman
Mr. Walter Pillsbury
Mrs. Frances Mannarini
Mr. Frank Buckley

(new member of board replacing
Pauline Van Scoten)

Mr. Parkinson presented his formal resignation, effective as of this date

Mr. Walter Pillsbury was voted the new Chairman of the Board.

Mrs. Ashton, Librarian, was asked to serve as secretary pro-tem for this meeting.

Mr. Parkinson was to look up all his library notes to see if there had been a definite amount set aside for book purchase, and was to notify Mrs. Mannarini

It was announced that Mr. Clifford Davis had given his opinion upon the leaking library roof: that it could not be patched, and should be replaced. The Board voted to have roof repaired as soon as possible. Mr. C. J. Miers had given an estimate of \$35.00. Mrs. Mannarini was requested to notify him to go ahead with the work.

roof

It was also voted to have the library floor washed and waxed. Mrs. Mannarini was to contact Mr. Dick Trombly about doing this job.

Mrs. Ashton spoke about a large tree branch overhanging the front walk; and it was suggested that the Electric Light Co. be contacted to see if they would remove it.

vacations The Board voted to pay Mrs. Ashton 3 weeks vacation pay yearly; and to give Mrs. Johnson and Mrs. Ingalls one week vacation pay beginning in 1964.

Mrs. Ashton spoke about the memorial name plate which Dr. Edgar Taylor wishes to have placed on a shelf where books are kept in memory of his mother. Mrs. Ashton was told to contact an engraver to see about getting this done.

The meeting adjourned at 9:04

Trustees Meeting

Jan. 14, 1964
7:00 p.m.

Present: Mr. Walter Pillsbury - Chairman
Mrs. Frances Mannarini
Mrs. George Bartlett
Mrs. Barbara Blunt - (appointed
to fill Mrs. Parkinson's place)

This meeting was held to discuss the budget for the coming year.

It was voted that Ruth Bartlett would take over the duties of Secretary of the Board.

Budget
1964

Budget adopted \$8920. -
Town appropriation \$8400. -

In the adopted budget provisions were made for the purchase of a new vacuum cleaner.

Roof

It was noted that the cost of the new roof was \$600. -

Mrs. Ashton presented a month by month report on the increase of circulation for the year 1963. Total increase was 28%. This increase shows very clearly the need for more books.

Mrs. Ashton questioned the policy of the

library concerning the hours it should close in case of storm, etc. It was suggested that she contact a member of the board if an occasion such as this should arise.

Meeting adjourned at 8:10

Respectfully submitted
Ruth Bartlett
Secretary

9

DERRY PUBLIC LIBRARY

62 EAST BROADWAY
DERRY, NEW HAMPSHIRE

January 27, 1965

Dear Mrs. Bartlett:

Last evening I forgot to give you a copy of the notes from the meeting of August 27th, 1963. I was not sure if I had given them to you.....but you were not at that particular meeting, and I took notes. Mrs. Mannarini thought it a good idea to have the notes included. It could be that I have sent you these, but this is just in case I did not:

Meeting was August 27, 1963

Librarian reported she had attended a 10 week reference course in Manchester, attended Library Week luncheon in Concord. Several classes had visited the Library; the Derry Garden Club had held a Flower Show in the Library. Several gifts of books had been received.

A card slot had been made in the desk and the desk drawers had been made to slide easily and smoothly; radiators had been fixed and the screen door had been repaired.

Mrs. Everton Parkinson gave his resignation and Mr. Walter Pillsbury was elected Chairman of the Board of Trustees. Mr. Frank Buckley was named a new Trustee. Mrs. Frances Mannarini continues as Treasurer. Mrs. Ashton took the notes for this meeting.

The Trustees voted to have the roof repaired and to have the floors washed and waxed; to give Mrs. Ashton 3 weeks vacation with pay; and to give Mrs. Ruth Johnson and Mrs. Ingalls one week vacation with pay, starting in 1964.

Trustees agreed to have plaque made for Dr. Taylor's memory shelf, as Dr. Taylor will pay for it.

Annie Ashton

DERBY PUBLIC LIBRARY

62 EAST BROADWAY
DERBY, NEW HAMPSHIRE

January 27, 1963

Dear Mrs. Bartlett:

Last evening I forgot to give you a copy of the notes from the meeting of August 27th, 1962. I was not sure if I had given them to you. I hope you have not lost them. I am sorry I did not have the notes included. It could be that I have gone to the office but this is just in case I did not.

Meeting was August 27, 1962

Librarian reported she had attended a 10 week reference course in Concord, New Hampshire. Several classes had visited the library; the Derby Garden Club had held a flower show in the library. Several gifts of books had been received.

A card also had been sent in the book and the book drawers had been made to slide easily and smoothly; radiators had been fixed and the screen door had been repaired. Mrs. Arthur Johnson gave the following plan and Mr. Arthur Johnson was elected Chairman of the Board of Trustees. Mrs. Frances Buckley was named a new Trustee. Mrs. Frances Hannaford continued as Treasurer. Mrs. Ashton took the notes for this meeting.

The Trustees voted to have the pool repaired and to have the floors washed and waxed; to give Mrs. Ashton 2 weeks vacation with pay; and to give Mrs. Ruth Johnson and Mrs. Isabelle one week vacation with pay, starting in 1964.

Trustees agreed to have plaques made for Dr. Taylor's memory shell, as Dr. Taylor will pay for it.

Yours truly,
Frances Buckley

1965
Dec. 6

The board of trustees of the Derry Public Library met at 7:00 P. M. Dec. 6, 1965 with four members present. The question under discussion was whether or not to submit our application to the state to become a Service Center.

The board voted unanimously to do this.

Permission to have the front door fixed was granted.

The fact that the board should consist of six members instead of five was again a matter of discussion.

Meeting adjourned at 8:10

Respectfully submitted
Ruth Bartlett, Secy.



**The State of New Hampshire
Department of Agriculture**

January 31, 1966

Office of Commissioner
State House Annex

Concord, New Hampshire
03301

Board of Selectmen
Derry, New Hampshire

Gentlemen:

Please accept my resignation as a Library Trustee effective March 8, 1966. My duties as Commissioner of Agriculture for the State of New Hampshire require considerable time and many evening meetings. I am not, at present, able to devote the time necessary to library trustee duties.

It has been a pleasure to serve on this Board and I regret that my resignation is necessary.

Sincerely,

Frank T. Buckley
Frank T. Buckley



1965
Dec. 6

The Board of Trustees of the Derry
Public Library met at 7:00 P. M. Dec.
6, 1965 with four members present.

The question under discussion
was whether or not to submit our
application to the state to become
a Service Center.

The board voted unanimously
to do this.

Permission to have the front door

Please accept my resignation as a Library Trustee
effective March 8, 1966. I have as Commissioner of Agriculture
for the State of New Hampshire require considerable time and many
evening meetings. I am not, at present, able to devote the time
necessary to Library trustee duties.

It has been a pleasure to serve on this board and I
regret that my resignation is necessary.

Meeting adjourned at 8:10

Frank T. Buckley

Respectfully submitted
Ruth Bartlett, Secy.

1966
Jan 31

The board of trustees met Monday Jan. 31 at 8:10 p.m. with 5 members present. The resignation of Frank Buckley was accepted and there was much discussion as to who we could get to replace him.

The recommended budget was increased as the board unanimously agreed on a pay increase for the librarian and helpers.

It was voted to put \$700.00 in the state library for the purchase of new books at a discount price.

Respectfully submitted
Ruth Bartlett
Secretary

1966

Oct. 31

The Board of Trustees met at 7:00 P.M. with four members present. Librarian Mrs. Ashton presented to the board the need of a replacement for Ruth Johnson and was given permission to interview applicants. She also made the board aware of the fact that a third assistant is needed. The board voted to have an assistant added to the staff to work Friday evenings and Saturday beginning January 1st, 1967.

By July 1, 1968 the library must have a written policy filed with the state. Mrs. Ashton was requested to draw up a policy and present it to the board at their next meeting.

The need for more stacks was presented.

Respectfully submitted
Ruth Bartlett
Sec'y.

1967

Jan. 30

The Board of Trustees met at 7:00 P.M. for the purpose of drawing up the budget for the ensuing year. All members were present.

The recommended budget was increased to allow for adding another part time helper to the staff.

For the purchase of books at a discount price \$1000 is to be sent to the state library.

The possibility of a necessary replacement for the job of janitor was discussed.

In order to comply with the state law another trustee is to be added to the board as soon as someone is found who is interested and will accept the position.

Respectfully submitted

Ruth Barthett

Sec'y.

1967
Nov.

Nov. 7, 1967 - 7:00 P.M.

All members present

Officers elected to remain

Mrs. Ashton reported that the Friday night help is not satisfactory. More help is needed
M.K. - To put an ad in newspaper for 1 full time and 1 part time girl specifying that the hours would be from 6-8 P.M. and pay to be \$1.50 per hour.

Mrs. Ingalls pay to be raised to \$1.65 per hour due to her five years experience.

Letter to be written stating our willingness to cooperate with the Eastbury library
The interest from the \$300.00 received from the Arts and Crafts is to be used to purchase books pertaining to arts and crafts.

Mrs. Ashton stated that being closed Saturday afternoons made no difference in circulation.

There was a lengthy discussion concerning the janitor but nothing positive to state concerning said discussion

Respectfully Submitted
Ruth Bartlett Sec'y.

1968

Tues. Nov. 26, 1968 7:00 P.M.

All members present.

Mr. Curtis is to personally contact C. J. Miers & Son concerning the leak in roof.

Mrs. Wentworth took over the duty of janitor Sept. 3. Former janitor gave up the job because of illness.

Royal Typewriter Co. is to be contacted in regards to purchasing a typewriter.

The door fell off the safe and had to be repaired.

Bathroom has been repaired and painted.

The reading course for children that was conducted during the summer was considered successful.

Since Mrs. Ingalls quit the number of workers is back to three but a fourth one is needed.

Mrs. Ingalls might possibly be willing to come back on a part time basis working 2 afternoons a week and possibly being available in the event of illness of other workers.

All three workers are to receive \$1.65 an hour. Concerning requests to be open mornings permission was given to open Tuesday morning at 10:00 A.M.

Meeting adjourned at 8:45

Respectfully submitted
Ortha Bartlett
Sec'y.

1969

Memo

from the desk of
ANNIE ASHTON

Library Trustees Meeting
Tuesday, January 14, 1969

To discuss the yearly budget.

Present: Mr. Pillsbury, Chairman
Mr. Harold Curtis
Mrs. Frances Mannarini
Mrs. Barbara Blunt
Mrs. Ashton, also present.

Mr. Curtis and Mrs. Blunt will be up
for re-election and should record
their names with the Town Clerk.

Budget discussed, with total of
\$12,600 being the figure estimated...
with estimated income from trust
funds and fines amounting to \$550.00
so total being asked from the town
to be \$12,050.
Mr. Pillsbury to ask Dr. Richard
Emery to be on the Board of
Trustees.

Adjourned at 9:00

ANNIE ASHTON

Hall, wholesale book sellers.
This company is where ~~all~~
most of the books are
purchased from during the
year.

The meeting adjourned at 9:05

Mrs. Ashton acted as
secretary in the absence of
Mrs. Bartlett.

Mrs. Curtis
Mrs. Blunt
Mrs. Mannarini
Mrs. Ashton
Meeting came to order at 8:15.
Mr. Pillsbury asked Trustees to
aid in filling out a questionnaire
which had been sent by the League
of Women Voters; concerning
growth (estimated) of library
for 5 and 10 years.
Discussion was mainly about the
obtaining of a new oil burner
next year.
Librarian was told to order a
drawer card file which was
needed for registrations.
It was voted to deposit the
money returned from the State
Library (\$250) with Campbell and

1971

TRUSTEES MEETING.

At Derry Public Library January 5, 1971

Budget planning meeting.

Present: Mr. Pillsbury, Chairman

Mr. Curtis

Dr. Emery

Mrs. Mannarini, treasurer.

In absence of the secretary, Mrs. Bartlett, the librarian took notes.

The janitors pay was raised \$50.00 a year.

One part time worker (Mrs. Levandowski) was given a raise of 25 cents per hour.

Librarian was given a raise of \$300.00

Librarian told of increased circulation; of kindergarden and elementary children visiting.

Headstart children go to Library every Tuesday morning for story telling by Librarian.

Librarian spoke of great need for some sort of magazine shelves; Trustees agreed this could be done.

Librarian to contact carpenter about this.

Librarian said that the installation of three new lights in the lobby was most helpful.

Possibility of having a parking area for library patrons was discussed. Recreation Department would have to see about this; (having chain-link fence moved and area hot topped). Dr. Emery said he would contact Mr. Cox about this matter.

1972

January 13, 7 P.M.

Budget planning meeting

Present: Mrs. Pillsbury, Chairman
 Dr. Emery
 Mrs. Blunt
 Mrs. Mannarini, Treas.
 Mrs. Bartlett, Secy.

Estimated Budget 15,800
 Town Appropriation requested 15,300

 Salary
 Increases

All employees salaries increased $5\frac{1}{2}\%$.

Librarian, Mrs. Ashton, informed the board that by July 1st the library must remain open 3 extra hours weekly due to the influx of population.

 "Fine-Free"
 Mrs.

Librarian, Mrs. Ashton, asked permission to designate the month of February as a "fine-free" month in an effort to regain books long overdue - especially those which have been furnished by the Bookmobile as these books have to be paid for. Permission was granted and there will be publicity concerning this.

 Post Office

Dr. Emery is to contact Post Office concerning a depository for the deliverance of books & packages.

 Parking Area

There was much discussion concerning the need of a parking area. A letter will be written to find out if the 500.00 Surplus in account can be used for this purpose.

An estimate of the cost to be obtained

Voted to retain existing officers.
Meeting adjourned at 8:30 P.M.

Expiration dates

Walter Pillsbury 1974

Harold Curtis 1974

Dr. Emery 1973

Frances Mannarini 1973

Barbara Blunt 1975

Ruth Bartlett 1975

Respectfully Submitted
Ruth Bartlett, Sec'y.

1973

Jan. 8, 1973 7:00 P.M.

Budget planning meeting

Present: Walter Pillsbury

Harold Curtis

Dr. Emery

Fran Mannarini

Ruth Bartlett

Absent: Barbara Blunt

Librarian, Mrs. Ashton, reported that the installation of mailbox had been a blessing. Parking area to accomodate 4 cars has also been an added convenience and the town plows take care of clearing the snow. Fine free month in February, 1972 was successful and resulted in the return of many overdue books.

donation

A person who prefers to remain anonymous has been making donations of \$10.00 per month to be used for the purchase of books.

A donation of \$500.00 was also made to the library by Delia Fichtenstein and books were purchased with this money.

Insurance

Mr. Curtis will check into the amount of insurance on the library building and the amount will be increased if it is insufficient.

Salary increase

All employees salaries increased by 5 1/2 %

Estimated Budget \$17,020.00

Town appropriation requested \$16,520.00

Voted to retain existing officers

Meeting adjourned 8:30. Resp. sub., Ruth Bartlett
secy

1973

May 5, 1973

All Board members present except Ruth Bartlett.

emergency
light

A letter from the Fire Dept. was read, recommending that we install an emergency light in case of power failure. Voted unanimously to look into the matter and purchase it if not too expensive.

hot water

It was voted to ask for an appropriation in our 1974 budget for hot water installation.

Desk

Bids on the Library Desk were received from Woody Brown in the sum of \$1,000 & from Roland Gerland for \$850.

Discussion was held on this matter and it was decided to have Mr. Pillsbury look into the cost of a steel desk.

Other ideas presented for future consideration were possible carpeting and the possibility of fixing the basement into a children's room.

Meeting adjourned at 8 P.M.

Respectfully Submitted by
Secy Pro tem Fran Mannarini

October 31, 1973
7:00 P.M.

All board members present for the purpose of planning the 1974 Budget.

It was voted to give all employees a 5.5% pay increase

Amount to be submitted for town appropriation
\$19,150.-

Voted to have front door and book drop
front door painted from money in 1973 account.

It was noted that many gifts for the purchase of books have been received.

Meeting adjourned at 7:30.

Respectfully submitted
Ruth Bartlett, Sec'y.

April 30, 1974

All Board members were present at a special meeting called at 7.00 P.M. The purpose of this meeting was to decide the color and style of new desk to be purchased from ~~Thermon~~ ^{Thermon} Co. A beautiful wood tone for the sides and a soft yellow hard top was selected. The price quoted was \$831.05 and not over 60 to install.

Motion was made by Dr. Emery to accept this selection: motion was unanimously carried and so to do.

The following four suggestions for improvements were given by Mrs. Octor and approved unanimously.

- First - To call Cliff Dene to have front door repaired and painted.
- Second - To have Mr. Adams install a 30 gal hot water heater. (a permanent not "plug in")
- Third - Dr. Emery will contact Mr. Myers of Windham to look at roof & give estimate.
- Fourth - Decision to give our old Encyclopedia Britanica to a deserving library.

Mrs. Bartlett gave her resignation as Secretary, due to her family moving to Raymond. We shall miss her after serving ten years so faithfully. Barbara ^{Blunt} was selected to take her place.

Respectfully submitted
Barbara W. Blunt Secy.

January 14, 1975

All Board Members were present at the Budget Planning Meeting.

Mrs. Ashton stated she had been offered a flat fee for two book cases down stairs and for some discarded books. Several of us went down and saw the above mentioned and felt the price was not quite high enough on the larger case. We also observed there is plenty available space there.

Mr. Curtis stated that the appraisal on the building is 132,000 - Cash ^{199,000} Insurance 90,000 non deductible.

Mrs. Ashton felt badly that circulation dropped from 58192 to 55825, no doubt due to the gas shortage.

Due to illness Mrs. Ashton had to close two or three nights so it is very nice to have a substitute on call. Mrs. Davis is now in that position & working out very well. Minimum wages for '75 are to be \$2.50. Therefore the annual cost of librarians wages will be \$12,530.

We will eliminate the printing of postal cards for due notices & stamp the nos & dates.

Mrs. Blunt to go to Town Hall & register for trucks also to ask Mrs. Pay if she would like to register also & become out sixth Librarian.

Meets adjourned at 9:05
Respectfully submitted B.W. Blunt

January 9, 1976

The Board of Trustees met at 7 P.M. with all members present. Call of the meeting was for the purpose of Budget Planning for 1976 - estimated at \$30,150.

should be \$500

First question to come up was the amount and where abouts of the Library Trust Fund. As Pat Olson is now treasurer of Trust Funds we will contact her.

Auditors would like to see the insurance increased to \$30,000 on contents in Library. Replacement value is \$132,000 on building. Insurance is \$9,000 non deductible.

Mrs. Ashton proved the need of having new file trays for children's books. Allowance was made for same in the budget (\$50).

Also the leaks in the roof will be taken care of by contacting Mr. Meyer of Windham. This was also included in the Repair column of the Budget.

Mr. Cliff Davis will be hired to replace glass in window and also to buy & install a new lock on the front door (after talking to Mr. Willius concerning his purchase of lock).

Lois Ray measured curtains for the front room of the Library as the Women's Club has volunteered to decorate.

Mrs. Pillsbury will attend the open budget meeting & Fran will go to the next one if they do not get to discuss our budget at the first.

It was voted to raise the salaries of the Library Staff as follows: Mrs. Ashton to receive \$6500. The Assistants, four of them, from 2.50 per hour to \$2.75.

Fran and Dr. Emery are to renew their application for election of office at Town Hall.

Mrs. Ashton stated the circulation for past year was 62,146 plus. She was very pleased as last year's circulation was 55,825.

This meeting adjourned at 9 P.M.

Respectfully submitted
Barbara W. Blunt Secy

April 9, 1976

A meeting of the Board of Trustees was held at the Derry Public Library, being called to order by Chairman Walter Pillsbury.

It was voted that Librarian Annie Ashton would be covered under the Blue Cross/Blue Shield coverage given to the Town of Derry employees and also for her family as voted by the Town.

It was also voted to keep the Library open for an extra half hour for five days in order to cover state requirements.

Respectfully submitted,
Fran Mannarini,
Acting Secretary

7:30 P.M.

A meeting of the Board of Trustees was held at the Perry Public Library, being called to order by Chairman Walter Pillsbury.

First order of business: Mr Pillsbury moved to accept the resignation of Mr. Blunt as Secretary and elect Mrs. Rae to fill the position. Seconded and passed by all.

A motion was made by Mr Pillsbury to use the \$2,500.00 to paint inside of Library. Seconded by Dr. Emery who also suggested we get a second estimate. all were in favor.

Color was discussed, Women trustees were consulted a shade of "yellow" was selected by Mrs. Blunt, seconded by Mrs. Rae passed, all in favor.

A discussion of the 1977 followed one item Maps to be moved from Misc. to books. A motion was made to accept budget as planned, seconded, passed by all.

Meeting adjourned.

Louise L. Rae
Sec'y.

All Trustees Present.

April 28, 1977

8:20 AM.

On Thursday, April 28, 1977 the trustees of the Derry Public Library met. Chairman Walter Pillsbury called meeting to order. Trustees present:

Mr Pillsbury
Mr Curtis
Dr Emery
Mrs Slent
Mrs Mannarini
Mrs Ashton
Mrs Rae was out of town.

Officers were elected:

Chairman - Mr Pillsbury
Secy Mrs Rae
Treas. Mrs Mannarini

Discussion: Carpeting for upstairs must be fireproof. Beds to be turned in. Medico - Grants - State - Bangs - Indocis - and Mr Paul.

Mr Curtis will contact Mr Paul of Manchester
Dr Emery will contact all others.

Carpeting for downstairs:

Questions: Is money available?
\$25,000? Is ramp necessary? Mr Carleton,
Town Mgr. should know. Dr Emery will ask.
Suggested for downstairs:

Heavy ceiling
Lighting - 10 lights

(Cont.)

Board in around furnace.

Extra bathroom

Seal - Bubblers

Relocate pipes for dropped ceiling -
perimeter piping.

baseboard heat -

(Keep upstairs steam heat)

Hot water tank to remain where it is,
recessed lighting in ceiling also so
outlet plugs.

Emergency lights, fanlights and vents
in both bathrooms.

Replace all water pipes in cellar and
linoleum on both bathroom floors. Carpeting
on main floor in cellar. Is to be insulated
with plywood sheathing.

Meeting adjourned.

Louis R. Rae

Secy.

A meeting of the Board of Trustees of the Perry Public Library was held June 21, 1977 at 7:30 P.M.

Trustees present:

Mr Curtis
 Mr & Judge Pillsbury
 Mrs Rae
 Mrs Blunt
 Mrs Astlen
 Dr Emery
 Mrs Mannarini

Main discussion the carpeting for Library.

Old order by Judge Pillsbury. Estimates were discussed: Mr Paul \$2,988.00 - 278 yds @ 10.75 per yd. color chosen # 7703 Woodtex. Suggested more estimates needed to place ad in Perry News for this July 15th final dates for bid to be in. Requirements flame resistant etc. Specs. available at library. 2 ply 1/8" in gap.

A motion was made by Judge Pillsbury to relocate electrical outlets. Seconded by Mrs Mannarini. Carried by all. Dr Emery and Mr Curtis to contact electrician.

To ask Frank Carlton for two workers 2 days to move stacks of books preparing for carpet laying.

Discussion concerning renovation of downstairs. A building inspector. HUD requirements? Permit needed, no charge.

cellar door must open outward. Do we require a ramp?

I heat boiler room double fireproofing
Mr. Enery has a complete account of what
is expected for renovation, including ramp
location. Est from Needy - 27,585.00.

Another bid, place ad in Derry News.

Next meeting after July 15TH -

Sincerely,
Lois L. Rae
Secy.

Budget meeting

speech
Mr. Glavin

July 26th meeting. All trustees present. Final discussion of carpeting and company to do the work -

2 estimates received:

\$2,850 Jute backing, Merrimack Tile, Inc.
\$2,988 Mr. Paul

Mr. Carlton to furnish men to remove books in preparation of installation of carpeting.

A motion was made by Mrs. Mannarini to accept bid from Merrimack Tile, Inc. Seconded by Dr. Emery. Unanimously passed by all present. Mr. Curtis to convey vote and date for work to proceed.

The next order of business is the purchase of a ~~saccharin~~^{vaccine}. Mrs. Rae to go to Interstate Supply Company in Manchester to price this item.

Discussion of downstairs - Dr. Emery to contact George Moody. Local builders aware of local codes.

Louis L. Rae
Secy -

utter and ask that the foundation, which is

Derry Public Library Trustees Meeting
Monday evening, December 5, 1977

Specs
Present: Mrs. Ashton, Librarian
Mr. Pillsbury, Chairman
Dr. Emery
Mrs. Mannarini, Treasurer.

The 2 bids for the work to be done in the basement were opened:

Michael Rutter's bid:	\$23,689.00
Moody and Morin's bid:	39,343.00

It was voted to give the bid to Rutter. Dr. Emery is to inform Mr. Rutter. Extras will be discussed at a later date.....the bid was just a basic one.

Mr. Moody will be asked to send a statement for his work on the drawing up of the specifications, and asked to get the bill in at once.

Suggested that we buy 2 good rugs for the front and back of the charging desk; as the plastic runners were not working out as had been expected....

Crown Service to be asked about longer rugs....if none, get two extras for inside of French doors for lobby.

Mrs. Ashton was to phone Ms. Meirs about the leak in the ceiling.

Decided to hold another meeting on Monday evening, December 12th at 7:30.

Derry Public Library Trustees Meeting.
Monday evening, December 12, 1977

Present: Mrs. Ashton, Librarian
Mr. Pillsbury, Chairman
Dr. Emery
Mr. Curtis
Mrs. Mannarini, Treasurer.
(Mrs. Blunt is in Florida)
Mr. Michael Rutter, contractor.

Dr. Emery asked Mr. Rutter to explain some of the facts concerning the basement.....as follows:

Building inspector had checked the building and also the fire inspector.

Sheet rock to be used for ceiling and ceiling to be 7 feet 4 inches

Wall paneling will have to be fire rated.

Sheet rock ceiling with vinyl coating is OK.

Recessed lights and 5/8 inch sheet rock on ceiling.

Mandatory to have vision panels on the doors....the one at the bottom of the stairs and one on the boiler room... doors to be of heaviest type.

Have 500 gal oil tank installed outside.....might be able to do that if weather holds.

Fire inspector requires heat detector which could eventually be tied in with fire station.

Carpeting; class A, nylon.

Mr. Rutter will check on figure for installation of oil tank. Might be able to do that sometime in January.

Bathrooms to be tiled 4 feet up.

Keep steam heat upstairs and have hot water heat in basement.

Building inspector says ceiling should be 7 feet 4 inches but could be dropped a little; ceiling can be sprayed or finished smooth and painted. Painting would be best.

Another meeting on Thursday, December 29th at 7:30 for further figures from Mr. Rutter.

неко
мне

Present: Mr. Walter Pillsbury

Mr. Harold Curtis

Dr. Richard Emery

Mrs. Barbara Blunt

Mrs. Frances Mannarini

Mrs. Annie Ashton

Election of officers: Mr. Pillsbury, Chairman

Mrs. Mannarini, Treasurer

Mrs. Medice, Secretary

All unanimously elected.

Discussion of how to re-imburse Annie Ashton for payment of Medicare....

Will make check out to her for payment, and note it so for Treasurer's records.

Discussion on progress of basement:

Everyone inspected what has been done so far; work going slowly.

Ramp sides have been installed. Some electrical and plumbing work done.

Mr. Rutter, contractor, was paid \$4,000 for work already done.

Dr. Emery to talk with Mr. Rutter and ask that the foundation, which is exposed to weather, be filled in with soil as soon as possible.

Also to ask Mr. Rutter to have door in basement made to lock; have the rest of the work done on the ramp; have all the junk removed, so basement will not be as messy.

Have a meeting in December to request more federal funds for "Phase 2" work done in basement.

(Phase I is the part being done now.....including electrical work, plumbing, paneling, ceiling, lights, toilet facilities)

As there will not be enough money left for furnishing of the children's room and stacks, etc. it was suggested that we try again for addition Federal grant

money.....which possibly will be coming up in January. Present: Mr. Walter

Additional money will be requested for our regular maintenance.

Adjourned at 8:45.

Dr. Richard Emery

Mrs. Barbara Hunt

Mrs. Frances Mannarini

Mrs. Anne Ashton

Election of officers: Mr. Pillsbury, Chairman

Mrs. Mannarini, Treasurer

Mrs. Medico, Secretary

All unanimously elected.

Discussion of how to reimburse Anne Ashton for payment of Medicare....

Will make check out to her for payment, and note it so for Treasurer's record.

Discussion on progress of basement:

Everyone inspected what has been done so far; work going slowly.

Ramp sides have been installed. Some electrical and plumbing work done.

Mr. Rutter, contractor, was paid \$1,000 for work already done.

Mr. Emery to talk with Mr. Rutter and ask that the foundation, which is

exposed to weather, be filled in with soil as soon as possible.

Also to ask Mr. Rutter to have door in basement made to lock; have the rest

of the work done on the ramp; have all the junk removed, so basement will

not be as messy.

Have a meeting in December to request more federal funds for "Phase 2"

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(Phase I is the part being done now....including electrical work, plumbing,

paneling, ceiling, lights, toilet facilities)

As there will not be enough money left for furnishing of the children's room and stacks, etc. it was suggested that we try again for additional Federal grant

Sept. 25 1978

The Trustees of the Public Library met on Sept. 25th at ^{7:30} 8:00 A.M. at the Public Library.

Those attending meeting included the following: -

1. Mrs. Annie Ashton
2. Dr. Richard Emory
3. Harold Curtis
4. Walter Pillsbury
5. Frances Mannarini
6. Barbara Blunt
7. Pauline Medico.

Of primary importance on the agenda was a discussion involving the problem of adequate heating for the upstairs area.

Mr. Rottler explained that this particular area could utilize the heat with the work so far completed.

Mr. Ernest Woodside attended the meeting to clarify his inability to complete work on the heating factor. Since the problem involved was personal, he felt that the clarification should be made to the trustees.

Dr. Emory with due

107
feeling of Compassion, endorsed
by all trustees, felt that
this problem should be
resolved or placed in other
hands. Both Mr. Rutter and
Mr. Woodside explained that
the heating problem could
be resolved and operable by
end of week. Suspended
electric heaters were
suggested by Mr. Rutter. A
question and answer period
followed in order that
any questions still needing
answers could be resolved
by Mr. Rutter, especially those
concerning plumbing for
bathrooms and correct
fixtures for the handicapped.
Mrs. Ashton was concerned
about state requirements since
no list of items needed to
meet state requirements had
been sent. More federal
funds could be forthcoming
if a ramp was constructed.
Town funds could also be
utilized for some of the
needs.

D. E. Emory then opened
discussion as to the
color scheme for tile in

bathrooms, Carpets and other flooring. Samples were passed around by Mrs. Emory and after much discussion a tentative color plan ~~was~~ of flaxseed for tile, ~~white~~ flecked Congoleum, and ^{carpet} ~~gold~~ for Carpets was decided upon. The final ^{decision} analysis would be left to the women trustees to make the decisions concerning the aforesaid Coloss.

Different stain examples were to be brought in by Mr. Putter.

Final items discussed were the book and magazine shelves. Length and height of plywood were the necessary points brought out. Bottom shelf could be deeper than other shelves. It was felt that 10" shelves would suffice and the bottom ^{one} a little deeper, preferably 12 or 13 inches.

Meeting adjourned at 9:30 P.M.

Respectfully submitted
Pauline Medico

Meeting 3/26/79 -

William MacGregor came in and brought
 within MacGregor's name in and brought
 specifications for boiler replacement.

He was asked not to put the replacement of
 the boiler out for bids as an emergency
 photo. J. J. Philbrick of Marchmont
 gave an approximate figure of \$3500.

The MacGregor gave a ball park figure
 of \$2700 - \$2800.

It was noted to contact Holmes & Narver
 as an emergency measure to install new
 boiler.

Alamy read a list of work still not
 completed downstairs. Mr. Butler stated within
 the week have the work completed within
 a short time.

Public service for a
 noted to contact. Public service for a
 noted to contact. Public service for a
 noted to contact. Public service for a

bathrooms, Carpets and other flooring. Samples were passed around by Mrs. Emory and after much discussion a tentative color plan ~~was~~ of linseed for tile, white-flecked Congoleum, and ^{carpet} gold for Carpets ~~was~~ decided upon. The final ^{decision} analysis would be left to the women trustees to ~~make the decisions~~ concerning the aforesaid colors.

Different stain samples were to be brought in by Mrs. Rutler.

Final items discussed were the book and magazine shelves. Length and height of plywood were the necessary points brought out. Bottom shelf could be deeper than other shelves. It was felt that 10" shelves would suffice and the bottom ^{one} a little deeper, preferably 12 or 13 inches.

Meeting adjourned at 9:30 P.M.

Respectfully submitted,
Pauline Medico

Meeting 3/26/79

Arthur MacGregor came in and brought Specifications for Boiler Replacement. 109

It was voted not to put the replacement of the boiler out for bids as an emergency list. J. W. Philbrick of Manchester gave an approximate figure of \$3500. Mr MacGregor gave a ball park figure of \$2700 - \$2800.

It was voted to contact Holmes & Wheeler as an emergency measure to install new boiler.

Mr Emery read a list of work still not completed downstairs. Mr Rutter stated that he will have the work completed within a short time.

Voted to contact Public Service for a small yard light to be mounted on the building above the back door. Voted to have Mike Rutter put a roof on back door. Library to furnish materials and Mr Rutter will furnish labor.

Voted to contact Park Dept. to put loam on left side of building in low area and also to loam and seed the back section. Mike Rutter warrants his work for one year and asked to be notified if anything goes wrong.

Frank Mannarino,
acting Sec'y.

June 4, 1979 -

Present - Annie Ashton

Dr. Emery

H. Pillsbury Barbara Blunt

H. Curtis Frances Mannan

Pauline Medico

To be completed:

a section to be painted

a light for stairway

Debris to be taken away

A few Radiator Connectors to be put on.

Some screens to be put on.

Two trash Containers have been purchased.

Chairs donated by Lin's Club
It was decided to purchase a clock from money donated by Epsilon Chapter.

A discussion concerning pictures for walls with a children's theme
(A gift of \$125 - decided to use this for pictures.)

Contact building inspector about occupancy permit

Copy Machine - Can be bought for \$550 - Contract for 1 year - 150 include Maintenance (service) + labor

\$ 2933

It was decided (unanimously!)
to purchase machine for
\$ 550.00

Open House
(tentative) - July 22 - Sunday

Present: Mr. Pillsbury, Mr. Curtis, Dr. Emery, Mrs. Mannarini,
Mrs. Blunt and Mrs. Ashton.

Meeting began at 7:40 P.M.

Snow is to be kept shoveled from ramp at Children's room door....as
often as needed.

Partition for upstairs.....in case it becomes difficult to keep
the ramp clear of heavy snow, a partition is to be put up in
the office....so there will be a way to get downstairs in case
of bad weather. Mr. Duval of the town offices is to be
contacted to see if the selectmen will allow him to do the work
in his free time. Fran will contact the selectmen about this.

Storm windows: Dr. Emery suggested that someone come to look over
possibility of storm windows at least for the two windows near
the fireplace.

Trustees voted to purchase a 15 drawer card catalog, from Hermsdorf
for the young adult section.

Door to cover the safe downstairs; Trustees think the town should
pay for the labor (Mr. Duval could do this) We should pay for
the plaque which is to go on that door. (\$25.50)

Meeting adjourned at 9:15

Present: Mr. Pillsbury, Mr. Curtis, Dr. Emery, Mrs. Harnshead,
Mrs. Hunt and Mrs. Ashton.

Meeting began at 7:40 P.M.

Snow is to be kept shoveled from ramp at Children's room door....as

often as needed.

Partition for restrooms.....In case it becomes difficult to keep

the ramp clear of heavy snow, a partition is to be put up in

the office.....so there will be a way to get downstairs in case

of bad weather. Mr. Duval of the town offices is to be

contacted to see if the selectmen will allow him to do the work

in his free time. Fran will contact the selectmen about this.

Storm windows: Dr. Emery suggested that someone come to look over

possibility of storm windows at least for the two windows near

the fireplace.

Trustees voted to purchase a 15 drawer card catalog, from Harnshead

for the young adult section.

Door to cover the safe downstairs: Trustees think the town should

pay for the labor (Mr. Duval could do this) We should pay for

the planks which is to go on that door.

Meeting adjourned at 9:15

Present: Mr. Pillsbury, Mr. Curtis, Dr. Emery, Mrs. Mannarini
and Mrs. Ashton.

First business: Mrs. Ashton announced her decision to retire as
of March 1, 1980. Board accepted this with deep regret.

Discussion followed concerning her replacement: Decided to place an
in next Derry News and in New Hampshire Sunday News....for one
week. Ad to run:" Librarian wanted. MLS desirable or someone
with library experience. Position available February 1st.

Send resumes to Board of Trustees, Derry Public Library".

Ask Derry News to have ad in large outlined section.

Board agreed to pay Mrs. Ashton her vacation pay.

Budget to include 7% cost of living raise. Placed higher amount
for salaries, in case someone with degree is hired.

Mr. Duval was given permission by the selectmen to put in the
partition in the office, but cannot get to it until the first
of the year. He is to purchase all lumber necessary and give
bill to Fran. He will also put the door on the safe.

Budget figured out and to be given to selectmen this week.

Board will have another meeting when resumes for position of
librarian come in....possibly early in January.

Adjourned at 9:30

March 17, 1980 (St. Patrick's Day)

A meeting of the Derry Public Library Trustees was held in the Childrens' Room at the Library. Those present included Chairman of the Board, Walter Pillsbury, Dr. Richard Emery, newly elected member, John Cadieux, and Fran Mannarini, and also Librarian Diane Gavrish.

Diane stated that she had attended the Town Meeting and that our Library Budget had passed as printed.

The question of future repairs was brought up, and the following projects were discussed as things to keep in mind:

A new front door. Dr. Emery will contact different people as see what he can find out on this.

Door to cover safe in the wall. Fran will contact Mr. Duval and see if he will be able to take care of this.

Large fan for summer. When it comes closer to summer time, we will look into purchasing large portable fans.

Alarm system. This item was voted by the Town Meeting, and John will contact the Town Manager and find out just what is supposed to be done in connection with this.

General refurbishing of the furniture in the upstairs section of the Library. If Revenue Sharing Funds become available next year, it was voted that we should get figures on this project and put a bid in for some of the available money. In the meantime, it was suggested that the oak table and chairs should be refinished.

Diane advised that she was having quite a lot of trouble with the copy machine, but we have a contract for the repair of the machine, and she was advised to keep after the company to take care of any trouble with it.

Diane also stated that she is planning to do some publicity by putting articles regularly in the Derry News. She also stated that during the week of March 24th, she has scheduled a film program and story hour, and in the future plans to do further work along this line. She plans to have this type of program on the 1st and 3rd Wednesdays of each month. She can obtain films from the State Library without charge. She plans to broaden the program to include young adults, and also evening programs for adults.

Nutfield Heights and Birchwood Nursing Home would like the lending book program to continue, and will work with Diane in setting up some type of program where this service can continue. She is going to have a meeting with individuals who want to work with her on this program. HoodKroft is more interested in getting films through the State Library which Diane will also look into taking care of.

The State will have a van-type of service instead of the Bookmobile, and will be through twice a week with books. Also Diane will join the Merri, Hill, Rock Co-op., a South-Eastern District Co-operative Plan under which there can be exchange of books between libraries as a saving to each, and also to enable a larger variety of books for all. Meetings are held once a month, and meetings will be held at our library at various times. It was a unanimous vote to have Diane join this program.

March 17, 1930 (St. Patrick's Day)

A meeting of the Berry Public Library Trustees was held in the Children's Room at the library. Those present included Chairman of the Board, Walter Pillsbury, Dr. Richard Emery, newly elected member, John Cadieux, and Fran Mannarini, and also Librarian Diane Gavrilish.

Diane stated that she had attended the Town Meeting and that our Library Budget had passed as printed.

The question of future repairs was brought up, and the following projects were discussed as things to keep in mind:

A new front door. Dr. Emery will contact different people as see what he can find out on this.

Door to cover safe in the wall. Fran will contact Mr. Duval and see if he will be able to take care of this.

Large fan for summer. When it comes closer to summer time, we will look into purchasing large portable fans.

Alarm system. This item was voted by the Town Meeting, and John will contact the Town Manager and find out just what is supposed to be done in connection with this.

General refurbishing of the furniture in the upstairs section of the library. If Revenue Sharing Funds become available next year, it was voted that we should get figures on this project and put a bid in for some of the available money. In the meantime, it was suggested that the oak table and chairs should be refinished.

Diane advised that she was having quite a lot of trouble with the copy machine, but we have a contract for the repair of the machine, and she was advised to keep after the company to take care of any trouble with it.

Diane also stated that she is planning to do some publicity by putting articles regularly in the Berry News. She also stated that during the week of March 24th, she has scheduled a film program and story hour, and that the future plans to do further work along this line. She plans to have this type of program on the 1st and 3rd Wednesdays of each month. She can obtain films from the State Library without charge. She plans to broaden the program to include young adults, and also evening programs for adults.

Nutfield Heights and Birchwood Nursing Home would like the lending book program to continue, and will work with Diane in setting up some type of program where this service can continue. She is going to have a meeting with individuals who want to work with her on this program. Hoodcroft is more interested in getting films through the State Library which Diane will also look into taking care of.

The State will have a van-type of service instead of the Bookmobile, and will be through twice a week with books. Also Diane will join the Merril Hill Book Co-op a South-Eastern District Co-operative plan under which there can be exchange of books between libraries as a saving to each, and also to enable a larger variety of books for all. Meetings are held once a month, and meetings will be held at our library at various times. It was a unanimous vote to have Diane join this pr

The question of lost books was brought up, and also the keeping of books over long periods of time. It was voted that after a book is two weeks over-due, a post card will be sent, followed up by a telephone call after a two week period. If this is not successful, a notice in the form of a bill, stating the price of the book, etc. will be sent. Also on this notice it will be stated that if the book is brought back, there will be a \$2.00 maximum fine for hard-cover books, \$1.00 on magazines and 60¢ on paper-backs.

It was unanimously voted that if anyone requests the use of the library for any type of meeting, that each particular request be brought before the Board of Trustees before permission is given.

Officers for the following year will be: Chairman, Walter Pillsbury
Secretary, Pauline Medico
Treasurer, Fran Mannarini

Meeting adjourned at 9:30 P. M.

Respectfully submitted,

Fran Mannarini, Acting Secretary

May 5, 1980

A meeting of the Trustees was held with Chairman Walter Pillsbury, Mr. Richard Emery, John Cadieux and Fran Mannarini in attendance and Librarian Diane Gavriluk.

Diane stated that she had received two gifts, one from the Epsilon Chapter No. 1878 in the sum of \$50, to be used for the Children's Room, and the other \$100 from the Merry Lions Club for the purchase of large print books.

Diane also stated that during National Library Week, April 13 to 19th, 16 children attended the morning movies, and 45 persons viewed the Sat. afternoon films. During March about 60 people took advantage of a special program.

Diane questioned the opening of the Library for additional hours and it was decided that this would be discussed in our budget for a new year. Inasmuch as the figures for the present year are all set up, no changes can be made until another year.

John has checked with the Town Manager relative to the money that was voted at Town Meeting for the installation of an alarm system. He has been unable to find out anything on this subject as yet, but will keep on it until he finds out something definite.

The Southern New Hampshire Realtors have donated two shrubs to be planted outside of the Children's Room. Although we do not have the final say on where any shrubs will be placed, as this is the decision of the Parks Department, Diane has suggested they be placed on the street side of the back entrance so as not to interfere with the kids sliding during the winter months.

Diane stated that rather than the Bookmobile, a van will come twice a week, and books for any particular projects can be obtained through this system.

Fran will contact the phone company and find out the cost of another phone for the main desk.

A discussion was held on Friends of the Library. It was decided that "Voluntary Aides" would be very helpful.
Fran Mannarini, acting Secy.

June 14, 1980

Members attending: Chairman, Walter Pillsbury, Dr. Richard Emery, Barbara Blunt, John Cadieux, Fran Maundarin and Librarian Diane Gaurish.

Minutes of last meeting read and accepted.

John Cadieux gave a report on the alarm system that was voted to be installed at Town Meeting. John stated that there were many complications involved because of Federal funds. Voted not to accept the \$3,000 for this purpose.

Diane gave a report on the newly formed Merry-Hill Rock Co-op. which is formed for the purpose of interchange amongst libraries involved. Diane also attended an excellent meeting at the Salem Library.

It was voted to look into purchasing new shelving for the upstairs for 1981.

Diane reported on the very successful reading programs for children. She has purchased a cassette tape recorder to use in conjunction with her projects. Voted unanimously to have Diane purchase an aquarium for children's programs, the \$50 donated by the Epsilon Chapter No. 1878 to be used for this purpose. Volunteers have offered to work with Diane on her projects.

Plants are going to be donated for the windows by the Merry Garden Club and the P.A. Horticultural program students.

It was voted to contact the Recreation Dept. relative to a large decaying tree outside the Children's Room and also the lawn in this area. The duty of fixing the same

May 5, 1980
114

lies with the Parks & Rec. Dept.
Mr. Emery will contact Don Ball
relative to these two problems.

It was voted that although we will
honor a one weeks vacation (paid)
for part-time help, after a years employment,
no one will receive two weeks pay no
matter how long their employment lasts.

It was voted that summer residents
will be charged \$3.00 for a card, to be
returned when card is returned to the
Library. Only those who live work and/or
own property in the Town of Larry
should be issued cards.

It was voted not to charge 10¢ for
postage for borrowed books for regular
patrons.

It was also voted not to allow any
religious or political displays in the Library

Respectfully submitted,

Kean Mennarini
Acting Secy.

Motion - Barbara Blunt.
seconded - Pauline Medico
(Motion carried)

meeting
increase
of staff
adjourned
9:30 P.M.

would be more
practical.

It was felt that Diane
could do this: (after a
motion by Dr. Emory was
made and seconded by
Vatter Pillsbury. Motion was
carried.

Diane suggested that when
inventory time came it might
be possible to have rug
shampooed. Inventory could be
done upstairs. Motion made
by Dr. Emory to have rug
cleaned. This was seconded
by Barbara Blunt. (Motion
Carried)

Tran Mannerine suggested
she would look into the
possibility of runners to be
used in winter.

Board of Trustees decided that
Diane should not spend
time giving information from
directory to anyone calling.

Non-Resident Cards -

Motion - Mr. Alden to charge \$10.00 per year

Sept 22, 1980

Diene gave a report of summer activities including -

- 1- Children's story hour
- 2- participation by older children - Chess & Checker Clubs.
- 3- Bookmobile to continue services for another year.
4. Pet Parade

With school opening Diene is working with Miss Abbott in conjunction with books needed for various projects.

The aquarium was the end result of project concerning books read by children.

(Fishing for Fish in reading)

Diene has done an excellent job with the various activities conducted during the summer. Her fall program is well on the way.

Discussion on fire extinguishers - Diene felt ones (2) weighing less

that "Voluntary Aides" would be very helpful.

1/9/81

Present: Chairman Walter Pillsbury
Dr. Richard Emery
John Cadieux
Fran Mannarini

Discussion was held and it was decided to contact a person who would be available for spare time jobs, a plumber and an electrician.
Question of installing a dehumidifier. Voted to discuss this after the budget is voted for the year.
Also discussed was the possibility of installing fans in the ceiling to help with heat and for coolness in the summer.

New cards will have to be required to be signed by parents before children can take out books.
It was voted that no type of advertising be permitted to be put up in the Library, that means profitable gain, such as ~~Kindergarten~~ Kindergarten, etc.
Program of N. H. writers sponsored by N. H. Library. Scheduled for Jan. 28, 1981 at 7:30 P.M.

Fran Mannarini.
Acting Secretary

Meeting for discussion of the 1981 budget was held with Chairman Walter Pillsbury presiding. In attendance were John Cadieux, Mr. Emery and Fran Mannarini in addition to Mr. Pillsbury.

Liane Garrish presented many ideas that she wanted to see come into being during the ensuing year and also presented figures from other libraries the size of ours which brought out that our library is below par in many areas. She also requested a full time assistant.

Mr. Emery moved that we include in our budget a full time assistant at a salary of \$8,000. Unanimously passed.

It was unanimously voted to raise Liane's salary to \$12,000 which was the figure agreed on if she proved to be satisfactory in her job.

Also unanimously voted to increase the library hours as follows: Monday, Wednesday and Friday 10 AM to 8 PM. Tuesday & Thursday 1:30 PM. to 8 PM. Saturday 10 AM. to 4 PM.

Unanimously voted to increase the assistants from \$3.75 an hour to \$4.00 an hour. Treasurer and Janitor 7%.

If budget is approved, the following items are to be purchased: New Chair in office, New shelving and typewriters. Travel to seminars, etc. to be reimbursed to Librarian.

Fran Mannarini
acting Sec

March 23, 1987 7:30

First meeting of new year after Town Meeting held. Present:

Walter Pillsbury - Chairman, Dr. Emery, John Cochius, Fran Mannarini, and newly elected member, Marsha Rock, also Librarian - Diane Garrish.

Resignation of Pauline Medico accepted unanimously by the Board.

Motion made to re-elect Walter Pillsbury as Chairman, Fran Mannarini as Treasurer, and Marsha Rock as Secretary. One ballot was cast for the officers stated.

A motion made by Mr. Pillsbury to suggest to selectman to replace Mrs. Medico with Mrs. Parks. Unanimously passed.

Discussion on purchase of new typewriter. Mr. Pillsbury made a motion to buy \$650.00 Royal after Mrs. Garrish tries it out. Carried unanimously.

Diane concerned about table for typewriter and office type chair. Harris Co. is selling used chairs and Diane will check out.

Diane discussed Library Survey she conducted concerning new library hours. The new hours are Mon. 10-8, Tue. 1-8, Wed. 10-8, Thurs. 1-8, Fri. 10-8, Sat. 10-4. Diane will work out hourly schedule with employees.

Assistant ^{Director} Librarian's role and salary and benefits discussed. Dr. Emery suggested advertising first in Gery News. Diane will do interviewing.

John Cochius made a motion to change the hours of certain employees from afternoon to morning. Approved unanimously.

Mrs. Mannarini suggested another vacuum cleaner to take up water. Meeting adjourned at 9:55. Resp. Marsha Rock.

June 1, 1987
7:30

Trustees of the Derry Public Library

met Meeting commenced at 7:30 with the following attending: in children's room

Walter Pillsbury - Chairman

Fran Mammari - Treasurer

John Cadden -

Dr. Emery

Sue Parks

Marsha Cook

Diane Gavrish - Librarian

Marilyn Dent - Assistant Director

Introduction of new Assistant Director Marilyn Dent and new board member Sue Parks.

Diane reported the following:

1. New typewriter purchased
2. New staffing hours working out with few problems
3. Waterville Library Conference very productive
4. Financial responsibility of conferences should be included in next budget
5. Summer program to include a Banana Split reading activity culminating in a "make your own sundae" program
6. Future programs include - Talk by Wayne Cousins, Canning workshop, pet show, and Game Day.

Diane passed out Library Policy revisions and Board discussion in depth.

Merri-Hill Rock is instituting an inter-library loan card which we are a part of. Lordonday will continue to be charged

Diane discussed Tasha Tudor prints and what to do with them. Dr. Emery suggested mentioning them in the paper in hopes of getting a donation to frame them.

Library will be closed at 5:00 on Fridays for summer.

Flag pole rope discussed - Fire dept. will be called

on for assistance

discussion on what to do with old looks
pulp mill in Manchester suggested

Treasurer's report read by then - discussion
on oil company to be used and perhaps a
change needed

Adjourned at
9:50

Respectfully submitted
Markon Cook
Secretary

The trustees of the Derry Public Library met at 7:30 with the following in attendance:

Walter Pillsbury - Chairman
 Fran Manarone - Treasurer
 John Cadieux
 Dr. Emery
 Sue Parks
 Diane Garrish - Librarian
 Marsha Cook
 Marilyn Dent Asst. Dir.

Diane reported that Andy Carle, for his Eagle Scout Badge, ~~constructed~~ a book cart for the Children's Room and also constructed a puppet show frame.

Dr. Emery moved to have the Colonial Municipal Alarm Company's "Lease Connect Agreement" put into force - Mrs. Parks seconded the motion - passed unanimously. The fire alarm will now be hooked up to the fire dept.

- Treasurer's report - Fran reported that according to Derry News, the Town Manager ~~plans to~~ transferred \$2,600 from library budget to other departments - Discussion on this followed and suggestion made to encumber library budget money immediately. Priority items are:
1. Rug shampooed - Fran motioned for both upstairs and downstairs to be done - Mrs. Cook seconded - Passed.
 2. Insulation for attic, air leaks, and ceiling fan - Mr. Cadieux & Dr. Emery will pursue.
 3. Refinishing and stripping of upstairs furniture - Mrs. Parks will check on prices.
 4. Typewriter and table purchase
 5. Additional staff hours
 6. 16mm projector

Mrs. Magnarini motioned to authorize priority items to be purchased or implemented as soon as possible - Mrs. Cook seconded ~~passed~~.
Left at 9:10

Mrs. gave an overview of summer program and a preview of fall programs. Problem of lost books and retrieving them discussed.

A meeting on 9/28 was decided upon.
Adjourned at 9:45
Respectfully submitted,
Martha Cook
Secretary

Sept 28, 1981 123

The trustees of the Perry Public Library met at 7:30 with the following in attendance:

Walter Belknap - Chairman

Fran Mannarini - Treasurer

Dr. Emery

John Cadieux

Joe Parks

Marsha Cook

Diane Savaria - Librarian. Marilyn Dent - Asst Dir.

Diane reported that town manager sent letter requesting the 1982-1983 ^{BUDGET} ~~the~~ in by Oct 15th. A service request for a handicap parking space received - would take $\frac{1}{3}$ of our parking. Report tabled.

Priority items discussed

- ① Rug cleaning set up for Oct. 10th - Service Master
- ② Motion made to go ahead with installation of fans and attic insulation - Marsha Cook seconded - Announcedly passed
- ③ Motion made to go ahead with window refurbishing - passed 4-1 with 1 abstention
- ④ Motion made to buy a 16mm projector - passed 11. Balance of budget will be used towards extra staff hours.

A meeting on Oct 19th was decided upon at which the upcoming budget will be discussed.

Meeting adjourned at 10:00.

Respectfully submitted -
Marsha Cook

Oct 19, 1987

Trustees of Perry Public Library met at 7:30 with the following in attendance:

Tran Mannarin

Diane Savick

Sue Parks

Marlyn West

John Ladewig

Martha Cook

Mr. Rulkeburg

Motion to defer purchase of 16mm projector to 1982 budget. Passed unanimously.

Discussion on 1982-1983 - Final copy attached.

Adjourned at 9:45. Respectfully submitted:
Martha Cook

Dec 7, 1987

Trustees of Perry Public Library met at 7:30 with the following in attendance: Dr. Richard Emery, Fran Mannarini, Sue Parks, Marsha Look, Chairman Walter Gilberg, Librarian, Diane Gervish, and Asst. Librarian, Marilyn Dent.

Fran Mannarini informed us she is retiring from the job of treasurer after 25 years. Fran will stay on until March 1988. Dr. Emery moved that a letter should be sent to selectman changing treasurer's salary from \$600 to \$2,000. Passed unanimously. Trustees were asked to contact anyone who might be interested in the position.

Dr. Emery moved to have Diane put an ad in Perry News for a shoveller for walks and to have a private plower for 4 parking spaces. Passed unanimously.

Outside lights from children's building not sufficient. Town will be contacted about fixing.

Library pillars need repairs badly. This will be a priority item in spring.

Diane gave an overview of library activities:

1. Book sale a success - business size books will be picked
2. Story hour groups increasing
3. Ruth Stinson from Extension Service gave 2 clinics - Sewing machine clinic and Energy Efficient Draperies
4. Rubik's cube contest after school
5. 1st puppet show a success
6. Center for Life Long Learning offering college courses
7. 4/10 set for out of town library card
8. Diane passed out revised Policy statement

Respectfully submitted
Marsha Look

Adjourned at 9:45

February 8, 1982

Trustees of Perry Public Library met at 7:30 with the following in attendance:

Marsha Cook Marilyn Dent - Asst. Librarian
 Julie Parks Diana Garish - Librarian
 Richard Emery John Cadreine
 Fran Mannorini

Introduction of new custodian Jim Rube.
 Any extra custodial duties will be paid out of petty cash.

Motion made by John C. to change bookkeeper salary from \$2000 to \$1000 because of hours involved. Passed unanimously.

Bookkeeper resumes read and discussed.

Motion made by me to accept Rita Caviea as B. and to have Fran as treasurer liaison between trustees and B. Passed unan.

Discussion on petty cash. Decision made to keep \$2-300 on hand only.

Friends of Library group discussed and Board voted to support a group. Diane will report back any progress.

Oil company - suggestion made to investigate other than H.W. separate service contract suggested.

Overdue's a problem and a new form is being worked on taking a more drastic approach. Respectfully submitted, Adjourned 10:00
 Marsha Cook

March 22, 1982

Trustee meeting at 7:30 with the following in attendance: Walter Pillsbury - Chairman
 Dr. Richard Emery, John Cadden, Fran Mannarini,
 Sue Parke, Markha Cook, Marilyn Dent, and Diane
 Gavrusk.

Discussion on water leaking into children's room. Dr. Emery will contact a civil engineering firm for advice. Motion made to buy a humidifier for Children's Room. Passed unanimously.

Discussion on some problems - railing needs repairs, sidewalk from Children's Room, bathroom sink legs wobbly. No decision on these problems.

Charlie Dent reported on formation of Friends of the Library group and presented several suggestions for projects. John C. made a motion to accept a Friends of the Library ^{group} for the Derry Public Library. Fran M. seconded. Accepted unanimously. Sue P. motioned for the Friends group to meet in Library. Passed U.

Discussion on lost books and how to reduce the number. Diane reported that in 1981 \$4-5,000 was in lost books - that amounts to $\frac{1}{3}$ of book budget. As of April 1, 1982 a Roll-A-Dex system will be instituted. Anybody desiring to check out any library material will be checked against the Roll-A-Dex to see if he has any overdue books or owes any past fines.

Respectfully submitted,
 Markha Cook

May 10, 1982

The following
business
was discussed

The Trustees of the Public Library met in the children's room at 7:30. Those attending the meeting included the following: Walter Pillsbury, Chairman, Dr. Richard Emery, Paul Gidycz, Fran Mannarini, Sue Parks, Marsha Cook, Marilyn Dent, and Librarian Diane David.

① Dr. Emery has contacted a Civil Engineering firm about water problem in children's room - firm will get back to us. ② Cheryl's Highway Safety Committee will, after their meeting, report back to us on additional parking facilities. ③ Sue will contact Lynda and get figures for a heating service contract. ④ Dr. Emery will check on

⑤ Diane presented her agenda and gave a budget breakdown. Purchasing an Apple II computer was discussed along with a Royal 5030 typewriter to go along with it. Fran motioned to purchase Royal 5030 for \$1200. Passed unanimously. Purchase of an Apple was talked. Sue motioned to purchase 2 typing tables for approximately \$200. Passed unanimously. ⑥ Diane reported copy machine not running properly - she will explore different possibilities. ⑦ The Gladex system seems to be working and many books have been returned as a result of its use.

The next meeting will be on June 7th

Respectfully submitted
Marsha Cook
Secretary

June 7, 1982

The Trustees of the Perry Public Library met at 7:30 in the Children's room with the following in attendance: Walter Pillsbury - Chairman, Paul John Cadieux, Fran Mannarini, Sue Parks, Marsha Cook, Diane Savitch - Librarian, and Marilyn Dent - Assistant Librarian.

The following items were discussed:

1. Parking facility - Mr. Cadieux attended a special meeting with town employees on this matter - a petition for a warrant article needed. At this time there is no town money available. Mr. Bartlett will in July, draw up some specifications.
2. Children's walk-way in desperate need of major repair. Mr. Cadieux will look into this.
3. Oil company - Mr. Cadieux is looking into changing from Holmes and Wheeler to a less expensive company.
4. Copy machine - Diane reported present copy machine "down" since May 15th. Passed unanimously to have Diane check into various other machines and go ahead with best deal.
5. Bertha MacDougal is going in for surgery and will be out for several weeks - Volunteer Ed Alice Lellair will take over Bertha's duties.
6. Friends of the Library will be having 3 workshops in July on refinishing furniture.
7. Personnel Policy - Diane passed out a rough draft of a personnel policy including job descriptions, salary, working conditions etc. - Discussion followed with no major outcome - Future discussion is needed.

Adjourned at 9:45

Respectfully Marsha Cook Secretary

Sept. 20, 1982

The Trustees of the New Public Library met at 7:30 in the Children's Room with the following in attendance: Fran Mannarini, Dr. Richard Emery, John Cadeaux, Sue Parks, Marsha Cook, Librarian Diane Savish, and Asst. Librarian Marilyn Dent. The following items were discussed:

1. Additional shelving for Children's Room will be done by Mr. Wood's Pinkerton vocational students. Mr. Cadeaux will follow up on this.
2. The Library's new oil company will be Town and Country.

3. Library's insurance policy discussed and it was decided that not enough coverage for "personal property" was included. Diane will compare this to other libraries.

4. Discussion of Lou Levandowski's employment. Dr. Emery motioned for Mrs. Levandowski to receive 2 weeks "termination pay". Motion carried on 3-2 with Mrs. Parks and Mrs. Cook ~~opposing~~.

5. Diane requested another telephone line because of increased usage. Cost would be \$540 plus \$74 installation fee. Mrs. Parks so motioned and it passed unanimously.

6. Budget - Mrs. Parks motioned for part-time employees to get a 7% increase from \$4.28 to \$4.58 but start new employees at \$4.25. Passed Unanimously.

7. ~~Budget discussed and attached.~~ Budget discussed and attached. Resp. - Marsha

Added 15 hours
which makes
it 100-man
hours

6. Vaccines - Mrs. Parks motioned for part-time employees to get a 7% increase from \$4.28 to \$4.58 but start new employees at \$4.25. Passed Unanimously.

Oct 4th 1982

The Trustees of the Derry Public Library met at 7:30 in the Children's Room with the following in attendance: Walter Pillsbury - Chairman, Dr. Richard Emery, Fran Mannarini, John Cadieux, Sue Parks, Madeline Cook, Librarian - Diane Barato - Cassel, Asst. Librarian, Marilyn Dent.

The following items were discussed:

- ① Mr. Joe Hicks - a Pinkerton Academy building trades teacher presented 3 projects for the Board's approval: ① Construction of 3 shelving units made by P.A. students for a price of \$825.00 - the Board voted unanimously to accept this. ② Repair of 2 pillars to be done by Mr. Hicks construction company H+H Construction for a price of \$455.00 - the Board voted unanimously to accept this. ③ Painting of outside building for a price of \$1,475.00 - the Board voted ³⁻² to accept this.

Mr. Hicks will begin his work as soon as possible, weather permitting.

Mr. Trimby and friend from Electrolic in Manchester demonstrated their commercial vacuum cleaner. The Board voted unanimously to purchase vacuum cleaner for \$499.25.

- ③ Marilyn Dent, assistant Librarian submitted her letter of resignation effective Oct 8, 1982. Marilyn has accepted the position of Hood School's school librarian. Dr. Emery on behalf of the Trustees, thanked Marilyn for her services and ~~requested~~ ^{motioned} the secretary to write a letter of thanks and recommendation. Passed N. Regl. ^{minutes - end}

\$115.00
convention
noted
10/16/82

F.
Will send
a wet vac
free of charge
when available

Oct. 15, 1982

The Trustees of the Perry Public Library met at 7:30 in the Children's Room with the following present: Walter Pillsbury - Chairman, Dr. Richard Emery, Fran Mannarini, Marsha Cook, John Cadieux, Sue Parks, and Librarian Diane Garrick. Minutes were read and accepted. The following items were discussed:

1. Diane is in the process of interviewing people for the Library Club job - over 70 people applied. She will start interviewing for the Asst. Librarian next week.
2. Ed Wentworth has completed the resurfacing of the Children's walkway. Diane will advertise for a shoveller.
3. Discussion on overdue procedures and of Mr. Soule's letter - Dr. Emery moved to have a trial run on the small claims procedure as outlined in letter. Passed M. Diane will choose the 3 worst offenders and start procedure.
4. Story-hour participants - out-of-town patrons will now need to purchase library card to have child in story-hour.
5. Maintenance agreement on 2 new typewriters - Mr. Cadieux moved to bypass both agreements. Passed M.
6. Old copy machine - Dr. Emery moved to sell old machine to another library for \$1.00. Passed M.
7. Insurance policy on library - Dr. Emery suggested a rep. from the Insurance Exchange talk to us about Library's needs.
8. Rug in Children's room - Motion made for Diane to have authorization to make arrangements to clean and Scotch guard rug. Passed M.
9. Roll-top desk in Diane's office - Sue will check into

getting estimates.

10. Discussion of Personnel Statement -
changes and additions - Fran will type up.

Meeting adjourned at 10:00

Respectfully submitted,
Martha Cook
Secretary

November 29, 1982
~~December 13, 1982~~

Trustees of the Perry Public Library met at 7:30 in the children's room with the following in attendance: Fran Mannarini, Dr. Richard Emery, Sue Park, Martha Cook, John Cadmus, Walter Rulberg, Librarian Diane Scorsio. Minutes were read and accepted.

The following items were discussed:

1. Introduction of newly hired assistant librarian Glenna Dodge
2. Introduction of Rita Carveia - Bookkeeper - Rita went over budget.
3. John moved to have Diane give away or sell old copy machine at her discretion. N.
4. Sue moved to obtain a service contract for new copy machine. N.
5. John moved to purchase a 4' by 60' piece of carpeting for children's room from Granite State Linoleum. N.
6. The motion was made to display Christmas lights in front of the library - work would be done by the Friends of the Library. U.
7. Dr. Emery moved to give staff the authority to ask any disruptive individual to leave the library. N.
8. Discussion on Job Descriptions in staff manual

Meeting adjourned at 10:00pm

Respectfully submitted
 Martha Cook

Feb 14, 1983

Trustees of the Perry Public Library met at 7:30 in the Children's Room with the following in attendance: Fran Mannarini, Richard Emery, Sue Park, John Cadieux, ~~Sue Park~~ Markha Cook, Diane Garrish, and Glenn Dodge. The following business was discussed:

1. Snow removal - This has become a serious problem as responsible people cannot be found. Selectman Janet Conroy has said library should be put on Town's list for snow removal. Don Ball of Parks and Recreation will be contacted as he takes care of grass in the summer.
2. Roll-Top Desk - John Cadieux motioned to sell desk for \$650.00 or best offer. Passed U.
3. Old Copy Machine - Sue Park motioned to put ad in paper for anyone to come and get it. Passed U.
4. Nutfield Council for the Arts - John Cadieux motioned for the group to use Library if hours do not conflict with custodian's work. Passed U.
5. Scott Gerrish presented a parking area proposal for library. After extensive discussion a letter was drafted to the selectman explaining that the proposal would not address the particular needs of the Perry Library. Letter attached.

Respectfully submitted - Markha Cook

July 29, 1983

Trustees of the Perry Public Library met at 7:30 in the Children's Room with the following in attendance: Richard Emery, ^{Margaret Cook} John Ladine, Fran Mannarini, Diane Davish, and Glenma Dodge. Diane introduced Tom Bissett who is the new trustee replacing Sue Park.

The following business was discussed:

1. Roll-top desk sold to highest bidder for \$700.
2. John will investigate at town hall who owns land discussed for additional library parking.
3. Fran motioned for Diane to contact someone to refinish large table - price not to exceed \$1,000.
4. Insurance - Dr. Emery will contact agent and set up time for discussion with Trustees.
5. Shelving - Diane will check with PA for additional shelving.
6. Children's Room Carpet - John will get estimates.
7. Diane presented an overview of ^{library} activities.
8. Bookmobile office closed.
9. Restatement of Trustees policy on groups wishing to use library for meetings. - Individual group ^{request} will come before the Trustees and be voted upon individually.
10. Fran motioned to contact Mr. Burgess and have a volunteer come from the Senior Community Services Program.
11. Fran motioned to have Diane purchase a new clock for upstairs.
12. Motion to have Trustees enrolled in NHSTA with dues paid out of office expenses.

13. Diane announced resignation as Director effective October 14, 1983. Letter attached.

Meeting adjourned at 9:40.

Respectfully submitted
Marsha Cook

Sept. 19, 1983

Trustees of the Perry Public Library met at 7:30 in the Children's Room with the following in attendance: Walter Pillsbury-Chairman, Richard Emery, John Cadieux, Fran Mannarini, and Marsha Cook. ^{Diane advised} ^{Stenna Page}

John presented Board with copies of the Perry Mallory's ^{will} deed that outlined boundaries and specifications of Library building and grounds. John will check with William Cox, town administrator, as to whether the land can be used for a parking lot and how to go about setting it up.

Diane will call for estimates on refinishing of furniture and additional shelving.

John will check on having rug in Children's Room dyed.

Two applications for Director of Perry Library were received: Sept. 26th and Sept. 29th were set up as interview dates.

Respectfully submitted
Marsha Cook

Sept. 26th, 1983

Trustees of the Derry Public Library met in Children's Room at 7:00 to ^{present} ~~discuss~~ interview 4 candidates for Director.

^{Those candidates interviewed were} - Ellen Kardsoy, Nancy Callahan, Ralph Aurbank, and John Callivan. Adjourned at 9:00.

* Those present were Richard Emery, John Cadieux, Tom Bussett, Frank Mannarino, Marsha Cook, & Diane Ward.

Sept. 29, 1983

Trustees of the Derry Public Library met in Children's Room at 7:00 with the following in attendance: Walter Billebury, Richard Emery, John Cadieux, Tom Bussett, ^{Diane Mannarino} and Marsha Cook. Two candidates for Director were interviewed - Rosalind Bailey and Glenna Dodge.

* Mrs. Ellen Kardsoy was unanimously elected as Director.

^{Courses} Voted unanimously to attempt to financially support Glenna Dodge in ~~obtaining~~ ^{obtaining} ~~additional~~ ^{additional} ~~courses~~ in Library Science. The particulars will be worked out at a future meeting.

Voted to spend \$25 for sample cleaning of center of rug. If successful, all rug will be cleaned.

John presented Board with plans for a proposed expansion of parking lot. Diagram included. Voted unanimously to support this plan as outlined by diagram. John will submit plan to Selectman for advisement.

Respectfully submitted,
Marsha Cook

Oct. 17, 1983

Trustees of the Derry Public Library met in children's Room at 7:00 with the following in attendance: Walter Pillsbury, Richard Emery, Fran Mannarini, John Cadieux, Marsha Cook, Tom Byssell, former librarian Diane Garrison, and newly elected/appointed librarian Ellen Hardsog.

Peter Milnes from the Insurance Exchange presented a break down of present insurance coverage. John Cadieux motioned to have a blanket coverage for \$35 per year which would enable all of the \$231,000 coverage to be used in any area needed. Passed unanimously.

John Cadieux presented update of library parking plan. Plan presented on Oct. 10th to Selectman. Opposition to plan from residents of Marlboro Rd. Selectman voted to take up plan at the Derry Highway Safety Committee. Committee met on Oct. 17th with Marlboro Rd. residents again expressing opposition. As there was no quorum the committee will take it under advisement.

voted to have Children's Room rug cleaned by Ricky Routhier for \$128.96.

The following projects were voted on:

1. Furniture refinishing by Elm Clean for \$415-465
2. Shlbing, record, magazine, and workerm by Pickerton Academy for \$1370 (March 1984)
3. End shelves by Watty Erickson for \$600

The Board of Trustees officially welcomed Mrs. Ellen Hardsog as Director of Derry Public Library and we all look forward to working closely with her.

Respectfully Submitted:
Marsha Cook

Oct 3, 1983

Trustees of the Perry Public Library met at 7:00 in the Children's Room with the following in attendance: Chairman Walter Killeburg, Richard Emery, Fran Mannarini, John Ladewig, Tom Bissett, Marsha Cook, Librarian Ellen Kardog, and Asst. Librarian Glenna Dodge.

The following items were discussed:

1. Ellen asked for Custodian Jim to work extra hours to give Library a thorough cleaning.
2. John attended meeting on handicap and will be contacting people on the committee.
3. Dr. Emery moved to support Ellen's request to have a study made of the Library in relation to community in anticipation of possible expansion program. Tom seconded - Passed. Discussion on hiring a consultant.
4. Per order of Trustees, a patron will be billed for returning a book with extensive damage.
5. John moved to have Ellen take care of kids using phone. Passed U.
6. Moved by John to cut down tree next to parking lot. U.
7. Budget meeting presented - copy attached.

Adjourned at 10:00

Respectfully submitted

Marsha Cook Secretary

Dec 15, 1983

Trustees of the Derry Public Library met at 7:00 in the Children's Room with the following in attendance: Chairman Walter Pillsbury, Richard Emery, Juan Mannarini, John Cadieux, Tom Braxett, Marsha Cook, Librarian Ellen Kaidasog, and Glenn Dodge.

Ellen reported that Friends of the Library donated a 19" TV and ~~video cassette recorder~~ to Library.

Ellen presented Library Report for Town Report (see attached)

Glenn presented report and update on copy machine. Will ask A Copy Co. for written proposal on the following

1. 18 months for \$135.00
2. New SharpTM machine in place of Sanyo
3. At end of 18 months, will own machine.

John C. motioned that if all 3 of above are met, purchase machine. Fran 2nd passed unanimously.

Some minor emergencies
 ① Problem with rusty water ② Electrician will eventually be needed

John & Mr. Pillsbury attended meeting on handup. Nothing major will be done until after new budget passed.

Ellen presented proposal for computer project to be obtained from revenue sharing funds. After much discussion Tom B motioned to submit computer plan for \$10,000 worth of revenue sharing. Passed - 5 for and Marsha Cook against. Adjourned at 9:10 Marsha Cook

April 17 1984

Service contract
Copy machine

Library
Page

Budget

Talking
Book

Vandalism -
Children's
Room bathroom

Custodian
Pay Vacation

Trustees of the Derry Public Library met at 7:00 in the Children's Room with all trustees in attendance plus Librarian Ellen Hardzog and assistant Glenna Rodge.

Mr. Emery motioned to spend \$300 to have service contract for Copy Machine. Passed unanimously.

Ellen reported Melissa Lormier hired as a page from Voe Terk at Pinkerton.

John motioned to sell old circulation desk to Evans for \$50.00. Passed.

Ellen presented Budget as of March 1984. Problem with old furniture as to where to put it - Friends may sell at Flea Market.

Revenue sharing - Ellen will buy computer table and computer chair.

Mr. Emery motioned to have Ellen talk to Derry News about "User's Survey". Passed.

Talking Book Service will be provided by Derry Library.

Ellen pleased that the Lion's Club will be donating 120 to the Little Red Wagon program in summer.

ESL teacher requested space for meeting. No decision reached.

Vandalism - John motioned to have downstairs bathroom closed during evening hrs. when Children's Room is closed because of vandalism. Passed 5-1.

Board gave Ellen note of confidence to ask disruptive teenagers to leave or contact parents.

Custodian will receive 1 paid vacation week as do other part-time people.

Next meeting will be April 30 at 7:00.

April 30, 1984

Trustees of the Perry Public Library met at 7:00 in the Children's Room with all 6 trustees in attendance, plus Librarian Ellen Kardasz, and assistant Ellen Dodge.

Ellen presented paper titled "What I think the Perry Library should be doing" and "What we will need to do these things." Tom B. read concerns and suggestions submitted by Claudia B.

→ Motion made to have John check with selectman on whether land for library addition is available in Park. Passed.

→ Motion to have Dr. Emery contact Edward Reed ^{Executive Director} and consultant and have him come before Trustees at next meeting. Passed.

Next meeting will be Wed. May 16th.

Adjourned at 9:00

Respectfully submitted
Mauda Cook

May 16, 1984

Trustees of the Derry Public Library met in the Children's Room with all 6 Trustees in attendance, Ellen Hardzog, Librarian, Blenna Dodge, Assistant, Fred Kivilla, ^{and} interested citizen and member of the Friends of the Library group.

John reported that Mr. Cox informed him that after looking at the library deed, he found no place where we would be restricted on enlarging.

Edward Vernon Reed, Director of Kelley Library in Salem and a professional library consultant addressed the Board. Mr. Reed stressed the following points:

1. Derry Library is presently inadequate for the size of the community.
2. A library-community survey should be the first step.
3. From survey a "building needs assessment" should be undertaken to determine whether a new building is needed or an addition. At this point Mr. Reed felt a new building would be "ideal" but an addition would be more realistic. At this point Dr. Emery expressed his feeling about keeping the "aestheticness" of the present library and not destroying this in any addition or new building.

Mr. Reed said his fee is \$20.00 an hour plus \$.23 per mile. He stressed that the Trustees should assume the major responsibility for any Building Committee and more important should be united in everything.

John reported that the Pastor of the Methodist Church ^{notified} ~~contacted~~ him that they are buying the "Children's Corner" house and offered the Library 12 parking spaces for 5 years at \$1,000 per year. Board asked John to get

more details.

They expressed concern by staff of how so much time is spent answering telephone requests about the City Directory - giving out addresses and telephone numbers. Marsha motioned that no information be given over telephone concerning Derry's City Directory. (Blue Book)
Passed unanimously.

Next meeting will be Mon. May 21st. Board should be prepared to express definite feelings about future of the Derry Public Library.

Respectfully submitted
Marsha Cook - Secretary

May 21, 1984

Trustees of the Perry Public met in Children's Room at 7:00 with 5 Trustees (Dr. Emery not in attendance), Ellen Hardsog, Librarian, Glenora Dodge, and Fred Kinsella, Friends' representative.

John reported Methodist Church ^{will} not be buying Children's House until next June. Decision made to wait until Fall and have Pastor speak before Board before budget meeting to make final decision.

Discussion on problem with tiles on roof - Ellen will contact C. J. Miers in Windham for information.

Tom moved to buy 2 mirrors to alleviate vandalism and loss of books. Passed.

Discussion on present size of Perry Library.

Board voted unanimously that:

✓ "The present Perry Public Library is not adequate to meet the town of Perry's needs." Statement made by Marsha and seconded by John.

Discussion on why inadequate and changes to be made:

- ✓ 1. Book space - shelving space - reference area needs expanding
2. Storage space needed for AV equipment, maintenance material, decorations
3. Staff workroom for cataloging etc needed
4. Staff lounge area needed
5. Parking inadequate
- ? 6. Meeting Room discussed - no decision
7. Study ^{area} carrels in quiet area
8. Children's Room design, inadequate physically - ports etc. Can have programs

? 9. ~~the~~ Display area needed - Historical Room
The above items were discussed - no final decision.

Suggestion made to check with Planning Board and Building Committee as to where they see Perry going as far as size in the next 10-15 years.

The options we have are:

- 1. Leave as is
- 2. Add on to existing building
- 3. Take over an existing building
- 4. Build a new facility

At meeting, be prepared to discuss options and decide on one. June 6th next meeting. Adjourned at 9:40.

Respectfully submitted
Marsha Cook

June 6, 1974

Trustees of the Perry Public Library met in Children's Room at 7:00 with all trustees in attendance, plus librarian Ellen Nordberg and Friends of the Library representative Fred Kinnella.

Fran announced that because of other commitments she will not be part of any library building committee but would continue to be a trustee until March when her term is up. At that time she will make a decision as to running for an additional term.

X

John moved to change from Town & Country to Fuller Oil. Martha ² ¹⁰ Passed it.

Dr. Emery suggested Fuller Oil come in and check furnace thoroughly.

John says. Bartlett will start front of library - moving back wall 15 feet - after July 4th.

Ellen will check into hooking up to Cent. Hall Building needs. Board is in agreement on need for more book space, more reading area, more parking space, staff work area, storage area, reference area, staff lounge, display area, children's area. Board not in agreement on a quiet area, meeting room, historical area.

Dr. Emery will call architect Mike Ingram out of ~~Concord~~ ^{Manchester} and ask him to come to library and draw up some plans.

Adjourned at 9:45

Respectfully submitted

Marsha Cook Secretary

July 16th 1984

Trustees met in Children's Room with all present except John Cadieux. Ellen Hardsog and Elena Dodge also in attendance. Dr. Emery ^{Ellen Hardsog} met with Mr. Ingram, architect, and received a letter after he toured building, stating his terms and fees for preliminary study.

Frank motioned to write a letter to Selectman informing them of our discussions on space needs. Tom 20. U.

Tom volunteered to work with Ellen on estimating town's future population needs.

Tom motioned to write a letter to Mike Ingham informing him that we appreciate his offer and "we will consider it when our plans are more definite. Mr. Pillsbury disagreed. Motion passed. (Dr. Emery will call Mr. Ingham no letter)

Continental Cable - Ellen found Library is entitled to a free "drop" and will pursue.

Library of America - new series to preserve "classics". Ellen suggests using this as a fund raiser with people buying books for library and dedicating them. Marsha wants to see a sample first.

Telephone change will be postponed until fall when new directories will go out.

Trustees voted not to allow Children's Corner to share Library's ^{duplicating} copy machine.

Next meeting will be Mon. Aug 20th

Marsha Cook

Aug 20, 1944

Trustees met at 7:00 in Children's Room with all trustees present except Mr. Pillsbury. Librarian Ellen Nordkog and Alexana Dodge Asst. Librarian also present.

Ellen presented paper on "Space Requirements, Perry Public Library, 2000 A.D." Discussion followed.

Dr. Emery presented letter from Mr. Ingram, an architect who is interested in being involved in library expansion. It was decided to put any further discussion aside until after ^{the} special Town Meeting at which it will be decided whether the town will buy the old Alexander Eastman Hospital.

After Labor Day, new wall in front of Library will be constructed - big rock has already been moved. John would like some preliminary plans as to what the town is actually going to do. Ellen will call Mr. Bartlett.

Discussion of Ellen's idea of a fund-raising committee.

Tom moved to pay Cindy's ^{only} blue cross as she works over 30 hours per week and is entitled to insurance. Markha 2nd. Passed 4-1

Markha suggested Ellen send copy of proposed preliminary budget to Trustees before next meeting on Sept 10th. Another meeting also set up for Sept. 24th.

Respectfully submitted
Markha Cook

Sept 10, 1984

Trustee met at 700 in Children's Room with the following in attendance: Dr. Cmag, Mrs. Mannarini, Mr. Cadmus, Mr. Buxett, Mrs. Cook, Librarian Ellen Haddox and Assistant Glenna Dodge. Ellen presented plans for front of library construction. Board discussed plans and gave a vote of no objection.

Ellen reported activities of Charter Commission and how library would be effected. According to Commission's proposal the library Board of Trustees would be done away with. Ellen discussed RSA State Law 202^{AS 202} which says a Public Library must have a Board of Trustees. Ellen has been in contact with Fred Tomkins who says there are other laws that would override RSA 202. The State Library says this is not so.

John motioned for secretary to write a letter to Mr. Tomkins expressing the Board's feeling on this matter. Passed 11.

Discussion on proposed Budget
Adjourned at 9:30.

Marsha Cook

September 24, 1984 700

Trustees of the Derry Public Library met in the Children's Room with the following in attendance: Walter Pillsbury, Fran Mammare, Richard Emery, John Cadieux, Tom Bissett, Marsha Cook, Allen Hardsog - Librarian, and Klenma Dooly - Asst. Librarian.

* Mr. Emery motioned for Mr. Cadieux to go to selectman to get official "go ahead" for additional library parking and ^{appropriate} handicapped parking. Passed unanimously.

* After discussion on budget for 1985, the Board approved at net budget of \$178,610 - see attached.

** Tom Bissett motioned that Mr. Ingram be contacted to start preliminary study plans for the expansion of the present library - as stated in attached letter. Passed M.

Allen presented revenue sharing proposal of \$25,000 for additional shelving - see attached. John Cadieux motioned to have proposal submitted to selectman. Passed M.

Adjourned at 9:30.

Respectfully submitted,
Marsha Cook

November 5, 1984 All trustees present

1. Parking - John said selectman will do in a week.
2. ~~Bill Cook~~ Dr. Emery motioned to put a "letter to the editor" in Derry News commending Bartlett, Bruno, etc on construction job in front of library.
3. Secretary will write a letter to Mr. Cox saying at this time no decision on library being apart of town-hall expansion can be made pending meeting with Ingram & Wallace.
4. John motioned to have Allen excommunicate as

much money as possible to be used for a telecommunications system to Manchester.

A main telephone number will be tied directly to data-base in Concord. A one time cost of \$1200 plus \$40 a month.

Vote - 5-1.

Respectfully submitted
Marka Cook

Derry Public Library



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